

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 21, 2016 at 9:00 a.m. **in Council Chambers, 7400 Prospect Street.** This is Meeting No. 1431.

IN ATTENDANCE: Mayor Mike Richman
Councillor Jennie Helmer
Councillor Karen Ross
Councillor James Linklater
Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lena Martin, Manager of Finance and Administration
Robert Grossman, Fire Chief
Lisa Pedrini, Village Planner
Sarah Dicker, Legislative Assistant

Public: 5

1. CALL TO ORDER

At 9:00 a.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended by moving item 9 forward to be considered prior to the Adoption of Minutes, starting with part a) i), followed by c) ii), b) i) and c) i) respectively.

CARRIED

3. PUBLIC INFORMATION MEETING: 2014 ANNUAL REPORT

Nikki Gilmore, CAO, presented the 2014 Annual Report.

Mayor Richman opened the floor to questions and hearing none closed the question period for this portion of the meeting.

Moved/Seconded

THAT the 2014 Annual Report be received for information.

CARRIED

4. RISE WITH REPORT FROM IN CAMERA

Council rose with report from In Camera Meeting No.1428, May 17, 2016, on the following:

a) Village of Pemberton Bursary

The 2016 Village of Pemberton Bursary has been awarded to Riel Tetreault by Mayor Richman at the Pemberton Secondary School Graduation Ceremony, Saturday, June 11, 2016.

Mayor Richman extended his congratulations to all Grade 12 graduates.

5. REPORTS

a) Corporate and Legislative Services

i. Triple Combination Pumper Truck Loan Authorization Bylaw No. 795, 2015 – Municipal Security Issuing Resolution

Moved/Seconded

THAT Council approves borrowing from the Municipal Finance Authority of British Columbia, as part of their fall issue, \$533,536 for the purchase of a new Triple Combination Pumper Truck as authorized through Loan Authorization Bylaw No. 795, 2015;

AND THAT the Squamish-Lillooet Regional District be requested to consent to the borrowing of \$533,536 over a twenty (20) year term and include the borrowing in a security issuing bylaw.

CARRIED

b) Operations and Development Services

i. Development Permit DPA006 – Radius Development

THAT the Village Council authorize the issuance of Development Permit No. 006 to Phil Dugas of Vidorra Development Ltd. to develop an apartment building at 7361 Arbutus Street (Lot 6, DL 203, Plan KAP2731, LLD.) generally in accordance with the architectural drawings prepared by Iredale Group Architecture (Dennis Macquire) dated June 2016, issuance of said Permit to be subject to the satisfaction of the following conditions:

- That the application comply with the Village of Pemberton Zoning Bylaw Off-street Parking Requirements (Section 508) and provide

seventy-two (72) parking spaces in total, in substantial compliance with the parking layout/landscape plan submitted on June 15, 2016;

- That the surface parking spaces be specifically demarcated;
- That a landscape plan, prepared by a professional Landscaping Company, be submitted and approved by Village Staff, as well as a cost estimate of landscaping works and security deposit (in the form of an Irrevocable Letter of Credit or equivalent in the amount of 120% of the cost estimate) to complete the works. The landscaping should include an irrigation program and conform to the Village's Plant List.
- That all engineering requirements outlined in the June 15, 2016 Letter from the Village's Engineer (ISL) be submitted and approved by Village Staff; including the limitation of two driveways in total but excluding the provision of a traffic impact study; and
- That any proposed future building signs must conform to the Village of Pemberton Sign Bylaw.

CARRIED

c) Finance and Administration

i. 2015 Statement of Financial Information

Moved/Seconded

THAT Council approve the 2015 Statement of Financial Information for filing with the Ministry of Community, Sport and Cultural Development under the *Financial Information Act*.

CARRIED

d) Operations & Development Services

ii. BC Transit – Regional Transit Initiatives

Moved/Seconded

THAT Council receives this report for information;

AND THAT Council authorizes the CAO to sign the Memorandum of Understanding between BC Transit and all the members of the Corridor Study Working Group for the Transit Corridor Study before June 30, 2016.

CARRIED

Moved/Seconded

THAT Council direct staff to meet with the SLRD and Lil'wat Nation to confirm their participation and commitment to the Expansion Initiatives;

CARRIED

Moved/Seconded

THAT staff report back to Council at the next regular meeting of Council on the partners' commitment to the Expansion Initiatives;

AND THAT staff request an extension to the deadline of August 1, 2016 for signing the Expansion Initiatives Memorandum of Understanding;

AND THAT staff investigate alternative funding opportunities to assist with the costs attributed to the Village for the Expansion Initiatives as outlined in the Memorandum of Understanding.

CARRIED

6. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1430– Tuesday, June 7, 2016

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1430 held Tuesday, June 7, 2016, be adopted as circulated.

CARRIED

7. BUSINESS ARISING FROM COMMITTEE OF THE WHOLE

There was no business arising.

8. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

9. DELEGATIONS

There were no delegations at this time.

10. REPORTS

e) Mayor

Mayor Richman attended the following:

- Pemberton Secondary School Graduation and presented the Village of Pemberton Bursary

- Pemberton Utilities and Services Committee Meeting
- Inter-agency Communications Meeting with Squamish Lillooet Regional District, School District 48 and Vancouver Coastal Health
- Regional Growth Strategy Elected Officials Forum
- Meeting with CAO Nikki Gilmore, MLA Sturdy and the new Government and Regulatory Affairs Manager and the Director of Operations for Shaw Communications

Mayor Richman reported on the following:

- Two students of Signal School Elementary raised \$600 for a 'Buddy Bench'
- Draft Agricultural Plan is now available on pemberton.ca and is open to community input
- Will attend the Squamish Lillooet Regional District Meetings this coming week
- An update from Ministry of Transportation and Infrastructure regarding the tour with officials from MOTI with CAO Nikki Gilmore on the progress on the items brought up during the Tour

Mayor Richman reminded of the following:

- Aboriginal Day, June 21
- Chamber of Commerce and Rotary Golf Tournament on Friday, June 24
- BMX with the Mayor Thursday, June 30
- Canada Day Parade and Spud Run on July 1

f) Councillors

Councillor Linklater

- Attended Pemberton Secondary School Graduation Ceremony held on June 11 and presented the Winds of Change Bursary.
- Attended the Pemberton Valley Utilities and Services Meeting on June 17, and reported on the various discussion that took place at the meeting.
- Plans to attend the Chamber of Commerce and Rotary Golf Tournament on Friday, June 24.

Councillor Ross

- Attended the Regional Growth Strategy Elected Officials Meeting and reported on the discussion which took place at the meeting.

Councillor Craddock

- Attended the Pemberton Dyking District Board Meeting and reported on the discussion which took place at the meeting.

Councillor Helmer

Councillor Helmer had nothing to report at this time.

11. CORRESPONDENCE

a) For Action

- i. Correspondence from Jordan Sturdy, MLA West Vancouver**, dated June 2, 2016, regarding Sunshine Coast Fixed Link Study Meetings

Moved/Seconded

THAT Councillor Craddock will attend the Squamish meeting on July 7, providing his schedule allows.

CARRIED

- ii. Correspondence from Minister Fassbender**, dated June 8, 2016, regarding the UBCM Convention in September, 2016

Moved/Seconded

THAT Council receive this correspondence for information.

CARRIED

- iii. Correspondence from John McCandless, Bright New Day Reconciliation Circles Ltd.**, regarding the Bright New Day/Chenchenstway Reconciliation Circle on July 19-20, 2016.

Moved/Seconded

THAT staff book one place for the Bright New Day/Chenchenstway Reconciliation Circle workshop.

CARRIED;

Moved/Seconded

THAT the Village of Pemberton be a sponsor the event at the Dawn Level, by means of a \$500 donation, to come from the Community Enhancement Fund.

CARRIED

10. DECISION ON LATE BUSINESS

a) Moved/Seconded

THAT discussion of the Vadim accounting system be added as late business.

CARRIED

b) Moved/Seconded

THAT reconsideration of the resolution made at the Regular Council Meeting No. 1430, held on June 7, 2016 pertaining to the allocation of the funds from the Prospect Street Lot Sale be added as late business.

CARRIED

11. LATE BUSINESS

a) VADIM Accounting System

Councillor Craddock sought clarification on the implementation of the VADIM Accounting System and whether the cost of the system are justified.

Lena Martin, Manager of Finance and Administration, clarified that the VADIM system is good value for Village of Pemberton noting that the former accounting software was outdated and was not able to accommodate the Village's growing financial accounting needs.

Ms. Martin stated that there were initial challenges with the conversion and implementation of the new VADIM system; however, the system is now working effectively and efficiently.

b) Prospect Street Lot Sale – Allocation

Councillor Craddock sought reconsideration of the following resolution made at the Regular Council Meeting No. 1430, held June 7, 2016, pertaining to the allocation of the funds from the Prospect Street Lot Sale:

Moved/Seconded

THAT the funds from the sale of the Prospect Street Lot be allocated to general land reserves.

CARRIED

Discussion took place regarding the rationale for the allocation of the funds in this form and reconsideration of the resolution was not moved forward. Staff were asked to bring back a report outlining the final expenses on the Community Barn Project.

12. NOTICE OF MOTION

There was no notice of motion.

13. QUESTION PERIOD

There were no questions from the media or the public at this time.

At 11:05 a.m. the Regular Meeting was recessed.

At 11:13 a.m. the Regular Meeting was reconvened.

14. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 11:13 a.m. Council moved In Camera.

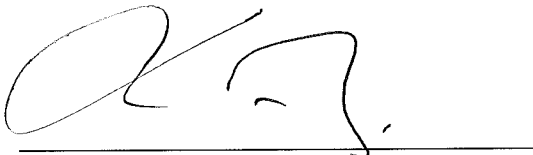
At 12:36 p.m. Council rose without report and the Regular meeting was recessed.

At 12:54 p.m. the Regular Meeting was reconvened and Council moved back In Camera.

At 12:56 p.m. Council rose without report.

15. ADJOURNMENT

The Regular Council Meeting was adjourned at 12:57 p.m.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer