

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 7, 2016 at 7:00 p.m. **in Council Chambers, 7400 Prospect Street.** This is Meeting No. 1430.

IN ATTENDANCE: Mayor Mike Richman
Councillor Jennie Helmer
Councillor Karen Ross
Councillor James Linklater

ABSENT: Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lena Martin, Manager of Finance and Administration
Wendy Olsson, Executive Assistant
Sarah Dicker, Legislative Assistant

Public: **8**

1. CALL TO ORDER

At 7:00 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as presented.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1428– Tuesday, May 17, 2016

Moved/Seconded
THAT the minutes of Regular Council Meeting No. 1428 held Tuesday, May 17, 2016, be adopted as circulated.
CARRIED

b) Special Council Meeting No. 1429 – Thursday May 26, 2016

Moved/Seconded

THAT the minutes of Special Council Meeting No.1429, held Thursday, May 26, 2016, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM COMMITTEE OF THE WHOLE

6. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

7. DELEGATIONS

a) Mark Mendonca, President, Tourism Pemberton – Introduction of the New Pemberton App

Mark Mendonca, President, Tourism Pemberton, introduced the new Pemberton App. Mendonca explained the purpose of the App, which is to market and promote Pemberton as a destination of choice. The App will provide local businesses with an option to advertise, provide community groups with a way of promoting events and a platform for local government to relay any important messaging to the public.

Mendonca advised that the App will go live on July 1, 2016 and that Tourism Pemberton will be working to ensure that all local businesses and community organizations are able to participate and upload their information by July 14, 2016 in time for the start of Pemberton Music Festival.

8. REPORTS

a) Office of the C.A.O.

i. Fraud Prevention Policy

Moved/Seconded

THAT the Fraud Prevention Policy be adopted.

CARRIED

b) Corporate and Legislative Services

i. Prospect Street Lot Sale – Fund Allocation

Moved/Seconded

THAT the funds from the sale of the Prospect Street Lot be allocated to general land reserves.

CARRIED

c) Finance and Administration

i. 2014 Statement of Financial Information

Moved/Seconded

THAT Council approve the 2014 Statement of Financial Information for filing with the Ministry of Community, Sport and Cultural Development under the *Financial Information Act*.

CARRIED

d) Operations & Development Services (Amendment)

i. Men's Shed Update

Moved/Seconded

THAT the costs associated with the upgrades to the Village owned shed, including the Structural Engineering review, electrical work and any other supplies, in the amount of \$5,500 be shared 50/50 between the Village of Pemberton and the Pemberton Valley Seniors Society Men's Shed Group;

AND THAT the Villages portion, in the amount of \$2,750, be re-allocated from the Community Enhancement Fund to Public Works.

CARRIED

e) Mayor

Mayor Mike Richman reported on the following:

- Squamish Lillooet Regional District Meeting and Southern Board Tour
- Attended the Lions 50th Anniversary Celebration Dinner
- Noted that paving work will recommence along Highway 99 between Whistler and Pemberton Thanked everyone who was involved with and participated in Bike to Work Week

Mayor Richman reminded of the following upcoming events:

- The Stakeholders Communications Meeting between the Village of Pemberton, SLRD, Vancouver Coastal Health and SD48, June 9, 2016
- Fort McMurray Fundraiser at the Legion at 7pm Saturday, June 11, 2016
- Father-Daughter Dance, Saturday June 11, 2016
- Pemberton Secondary School Graduation and Bursary Announcement, Saturday, June 11, 2016
- Hooves on Trails, Sunday June 12, 2016

f) Councillors

Councillor Linklater

- Attended a Tourism Pemberton Board Meeting
- Will be attending the upcoming Pemberton Secondary School Graduation and present the Winds of Change Bursaries
- Reminded of the Rotary Chamber of Commerce Golf Tournament on Friday, June 24, 2016.

Councillor Ross

Councillor Ross had nothing to report at this time.

Councillor Helmer

Councillor Helmer had nothing to report at this time.

9. CORRESPONDENCE

a) For Action

- i. Correspondence from Shirley Henry, Chamber of Commerce**, dated, May 30th, regarding AirBnBs in the Village of Pemberton and the SLRD.

Moved/Seconded

THAT staff be directed to seek clarification from the Chamber of Commerce regarding the request and obtain more information on this matter.

CARRIED

- ii. Correspondence from Premier, Christy Clark**, dated June 1, 2016, regarding the 2016 UBCM Convention.

Moved/Seconded

THAT staff be directed to make initial bookings with Minister Terry Lake and Minister Todd Stone.

CARRIED

- iii. Correspondence from Niki Madigan, Curator, Pemberton Museum & Marnie Simon, Chair, Pemberton Arts & Culture Council**, dated May 26, 2016, requesting a letter of support for Canada 150 Celebration Grant.

Moved/Seconded

THAT staff prepare a letter of support for the 150 Canada Celebration Grant application.

CARRIED

- iv. Correspondence from Mayor Patricia Heintzman, District of Squamish,** dated May 26, regarding the development of a Sea to Sky Regional and Interregional Transit System. (Amendment)

Moved/Seconded

THAT correspondence be sent advising that the Village of Pemberton is interested in participating in the discussions related to the development of a Sea to Sky Regional and Interregional Transit System.

CARRIED

b) For Information

- i. Correspondence from Todd G. Stone, Minister of Transportation and Infrastructure, dated May 10, 2016,** in response to the Village's concerns regarding Highway 99.

Moved/Seconded

THAT Council receive this letter for information.

CARRIED

10. DECISION ON LATE BUSINESS

Moved/Seconded

THAT discussion of the Village of Pemberton Bee Keeping Bylaw No. 605, 2008 be added as late business.

CARRIED

11. LATE BUSINESS

Bee Keeping Bylaw Amendment

Councillor Jennie Helmer requested a review of the lot sizes set out in the Village of Pemberton Bee Keeping Bylaw No. 605, 2008.

Moved/Seconded

THAT staff carry out a review of the Village of Pemberton Bee Keeping No. 605, 2008, with respect to lot sizes and report back to Council at a later date.

CARRIED

12. NOTICE OF MOTION

There was no notice of motion.

13. QUESTION PERIOD

There were no questions from the media or the public at this time.

14. ADJOURNMENT

The Regular Council Meeting was adjourned at 8:25 p.m.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer