

## VILLAGE OF PEMBERTON

### BYLAW NO. 650, 2010

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#### BEING A BYLAW TO REGULATE AND GOVERN THE USE OF PARKS

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**WHEREAS** the *Community Charter* Section 8 (3) authorizes Council to regulate public spaces by Bylaw;

**AND WHEREAS** Council for the Village of Pemberton is empowered to make rules and regulations governing the management and use of parks and public spaces acquired or held by the Village for its purpose;

**AND WHEREAS** the general welfare of the community is enhanced by the regulation and use of the Village's parks and public spaces.

**NOW THEREFORE** the Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

#### **Citation**

1. This Bylaw may be cited for all purposes as "Park Use Bylaw No. 650, 2010".

#### **Definitions**

2. In this Bylaw, the following terms have the following meanings:
  - a. "application" means the Park Use Permit application submitted by the individual, group or organization as per the format attached as Schedule "A".
  - b. "beach" means an area adjacent to the shore of a lake, pond, stream or river normally used for swimming and similar aquatic exercises or for sunbathing;
  - c. "commercial" means the carrying-on of a business or industrial undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit;

- d. “cycle” means a device having any number of wheels, which is solely propelled by human power and upon or in which a person may travel;
- e. “event” means a gathering for commercial purposes where tickets are sold and is open to the public.
- f. “Manager” means the Chief Administrative Officer and his delegates;
- g. “park” means a park or parkland or any real property or interest therein within the Village held or used for pleasure, recreation and community uses of the public and includes the land held under any lease of the foreshore and land covered by water granted to the Village by Her Majesty the Queen, and including the forest inside the Village boundary;
- h. “permit” means the Park Use Permit as issued by the Village of Pemberton as per the format attached as Schedule “B”.
- i. “person” means any individual, association, firm, partnership, corporation, agent or trustee and the heirs, executors, or other legal representatives of a person to whom the context can apply according to law;
- j. “Village” means the Village of Pemberton;

### **Application of Bylaw**

3. The provision of this Bylaw applies to every park in the Village.

### **Protection of Plants**

4. No person shall cut, break, remove or in any way destroy or damage any tree, shrub, plant, turf or flower.

### **Damage to Buildings**

5. No person shall damage or deface any building, structure, fence, sign, seat, bench or ornament of any kind and, without limiting the foregoing, no person shall place graffiti on walls, fences or elsewhere on or adjacent to a park.

### **Walls and Fences**

6. No person shall climb, walk, sit, cycle or skate upon any wall, fence or other structure not intended for that use.

### **Pollution of Parks & Streams**

7. No person shall foul or pollute any area of water or land, including a ditch, stream storm drain, lake or pond, and no person shall access or trample the riparian edge of any stream, pond or lake unless that area is designated as an access point.
8. No person shall deposit or dump any garbage, glass, crockery, paper, rubbish, litter, wood, waste or other material whether liquid or solid in or on any park, except in receptacles provided there for such purpose.
9. No person shall dispose of waste generated outside a park by depositing the waste in a waste receptacle or anywhere else inside any park.

### **Protection of Grass**

10. No person shall cross, travel on, use or walk upon any grassed plot or land where signs have been posted forbidding such use.

### **Protection of Animals**

11. No person shall tease, molest, or injure any animal, bird or fish or throw any substance at or near such creatures in such way as to cause them alarm or possible injury, unless permitted under provincial or federal fishing or wildlife regulations.

### **Obstruction of Others**

12. No person shall obstruct the free use and enjoyment of a park by any other person.
13. No person shall fish or play ball, or any game, or throw any object or thing so as to molest or interfere with or become a nuisance to the general public.
14. No person shall hinder, deter or interrupt any person in the exercise of any of his or her duties in charge of any organized recreation or maintenance authorized by the Village.

### **Livestock**

15. No person shall bring in or ride any horses or livestock, except where horseback riding is permitted in areas specifically designated for that purpose.

### **Fires**

16. No person shall throw any lighted match, cigar, cigarette or similar thing or any burning substance or dispose of it without first extinguishing it.

17. No person shall make a fire except when permitted, in barbecue pits or fireplaces provided for such purposes.

18. No person shall leave a fire unattended.

### **Activities**

19. No person shall undertake of the following activities except in such areas and at such times specifically allotted or designated for that purpose:

- a. Playing golf or striking a golf ball;
- b. Shooting an arrow or practicing archery;
- c. Flying any glider or motor driven model aircraft;
- d. Launching any power rocket;
- e. Landing any hang glider, parachute, paraglider, or human carrying kite.

### **Poster**

20. No person shall post, paint or affix any advertisement, bill, poster, picture, matter or thing on any tree, post, pole, building, structure or thing EXCEPT on kiosks or notice boards specifically designated for that purpose. This section shall not apply to material erected or placed by the Manager for the purpose of conveying information on park or recreation matters or controlling activities within parks.

21. No person shall engage in the distribution or delivery of commercial advertising material.

### **Vehicles**

22. No person shall ride, drive or lead any animal or drive or propel any cycle or motor vehicle in such a manner as to disturb the enjoyment of any person, or to cause injury or damage to any person, animal or property.
23. No person shall operate a motor vehicle except on a roadway
24. No person shall park or stop a motor vehicle except in an area designated for vehicle parking.

### **Dog Restricted Areas**

25. Persons having the custody, care or control of any dog, other than a Canadian National Institute for the Blind (CNIB) or other working dog, shall be permitted to bring or have the dog in any park except the following areas:
  - a. The main One Mile Lake Park sand beach area between the 1<sup>st</sup> of May and the 30<sup>th</sup> day of September in each year;
  - b. Waterfowl nesting sites and streams; and
  - c. Inside any building, washroom or concession.
28. Persons having the custody, care or control of a CNIB or other working dog shall be permitted to bring or have the dog in any park, or public facility in a park.

### **Competitions and Instructions**

29. No person shall conduct private instruction or hold a tournament, competition, competition of speed, exhibition, demonstration or series of games with participant member in excess of 10, or for commercial purposes, in any part of a park unless the person has been issued a Park Use Permit by the Village that includes those permissions.

### **Tents**

30. No person shall erect any tent, building, shelter or other structure or works or take up any temporary abode, unless the person has been issued a Park Use Permit by the Village that includes those permissions.

### **Loudspeakers**

31. No person shall operate or use any amplifying system or loudspeaker unless the person has been issued a Park Use Permit by the Village that includes that permission.

### **Commercial Operations**

32. No person or group shall operate a commercial business or utilize any park for a portion of business except as part of a community event , or as authorized by the Village. This includes but is not limited to sell or expose for sale any refreshment, goods, article or thing or offer any service for a fee in or on any park or public space. All such operations must conform to all bylaws of the Village.

### **Payment of Fees**

33. No person shall use any court, green, ground, lawn or facility unless and until such person **if** required by the bylaw has first obtained a Park Use Permit and paid to the Village any and all applicable fees and charges (Schedule "C") imposed by the Village for such use.

### **Powers of the Manager**

34. The Manager may from time to time do the following in relation to parks:

- a. Authorize a park or any part of it to be closed to free public use and may grant a Park Use Permit to any person, club or organization upon payment of the applicable fee;
- b. Temporarily close any park or part of it for the use of the public if, in his opinion, such closure is necessary to prevent or assist in the prevention of a breach of the peace or threat of it, or other violation of the criminal law;
- c. Temporarily close any portion of a park to public use for the purposes of construction, maintenance repairs, removal of hazards or other reasonable cause;
- d. Temporarily close any portion of a park to public use in the case of emergency or apprehended emergency including fire hazard or health and safety reasons;
- e. Designate areas for climbing, walking, cycling, skating, games, swimming, boating, landing non motorized soft winged aircraft and other activities of the public;

- f. Designate areas for motorized vehicle travel and vehicle parking and stopping;
- g. Designate areas at which persons may access streams, ponds and lakes;
- h. Designate areas for the protection of grass and grounds;
- i. Designate areas for horseback riding;
- j. Designate areas for overnight camping;
- k. Designate areas for fire pits and barbecues;
- l. Establish kiosks and notice boards for the posting of notices;
- m. Establish a park or part of a park as an off leash area for dogs;
- n. Establish parks or parts of parks and hours where dogs are restricted;
- o. Establish hours for the daily opening and closing of parks;
- p. Issue park use permits;
- q. Issue permits for the sale of goods;
- r. Make incidental rules and regulations not inconsistent with this Bylaw; and
- s. Waive park use fees for not-for-profit groups, school related activities, and other government events based on guidelines established for the Village of Pemberton Community Enhancement Fund grant-in-aid.

### **Rules and Regulations**

35. No person shall violate any provision of this Bylaw or any parks rule, regulation, or notice of the Village or the Manager.

### **Parks Officials**

36. No person shall obstruct or cause to be obstructed, any official employee, agent or contractor of the Village in the exercise of any of his lawful duties.

### **Inspection**

37. Council hereby authorizes its officers, employees and agents to enter at all reasonable times on any park property to ascertain whether the requirements of this Bylaw are being met and regulations observed.

### **Offence**

38. Every person who offends against any provision of the Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of any provision of this Bylaw, or who does any act or thing which violates this Bylaw, shall be deemed to be guilty of an offence against this Bylaw and shall be liable for any reasonable costs for reparation and to the penalties imposed under the Municipal Ticket Information Bylaw, amendments and replacements thereof.

39. Every day that the offence continues is deemed to be a separate offence.

### **Captions**

40. The captions in this Bylaw are inserted for convenience of reference only and they are not intended to limit this Bylaw or assist in its interpretation.

### **Interpretations**

41. References in this Bylaw to the singular include the plural and references to the masculine include the feminine or body corporate, where the context so allows.

**READ A FIRST TIME** this 6<sup>th</sup> day of July, 2010.

**READ A SECOND TIME** this 2<sup>nd</sup> day of November, 2010.

**READ A THIRD TIME** this 2<sup>nd</sup> day of November, 2010.

**RESCINDED THIRD READING** this 18<sup>th</sup> day of January 2011.

**READ A THIRD TIME AS AMENDED** this 18<sup>th</sup> day of January 2011.

**ADOPTED** this 1<sup>st</sup> day of February, 2011.

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Jordan Sturdy Mayor

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Lonny Miller, Corporate Officer

## SCHEDULE "A"



Box 100 | 7400 Prospect Street  
Pemberton BC, V0N 2L0  
P: 604.894.6135  
F: 604.894.6136  
admin@pemberton.ca  
www.pemberton.ca

### Park Use Permit Application

#### \*\*\*\*For Community Events in Parks & Public Open Spaces\*\*\*\*

Please Print Clearly and return form to Village of Pemberton Office

Please attach any other available information and relevant information regarding your event (including maps of proposed layout, routes for races/parades etc.) to this application. If you are planning to serve food at this event, either by hiring the services of catering company or preparing and servicing food yourself, please contact Vancouver Coastal Health (Whistler) - Health Inspector at 604-932-3202 to obtain approval.

#### **Park Event Application Form**

<b>Contact Name:</b> _____	
<b>Organization:</b> _____	
<b>Type of Group:</b>	<input type="checkbox"/> Community Group <input type="checkbox"/> Non Profit: Reg. Society # _____
	<input type="checkbox"/> Commercial Group <input type="checkbox"/> Public Agency
<b>On-Site Contact Person</b> _____	<b>Number</b> _____
<b>Mailing Address:</b> _____	
<b>Contact Number:</b> _____	<b>Alternate Number:</b> _____
<b>Email Address:</b> _____	

#### **Event Information**

<b>Event Name:</b> _____	
<b>Date(s):</b> _____	<b>Time:</b> _____
<b>Location Requested:</b>	<input type="checkbox"/> Pioneer Park
<input type="checkbox"/> One Mile Lake	<input type="checkbox"/> Underhill Park
<input type="checkbox"/> Zurcher Park	<input type="checkbox"/> Frontier Street
<input type="checkbox"/> Airport Park	<input type="checkbox"/> Other Parks
<input type="checkbox"/> Lot 12 – Bike/Skate/Corral	

Event Details: _____ _____ _____ (Include transportation, parking, portable washroom details etc.)
Proposed Activities: _____ _____ (Include entertainment, food & beverage services, etc.)
Estimated Attendance: _____
Additional Comments: _____ _____ _____

**Payment and Cancellation Policy**

Permit Fee: \$ _____	Security Deposit: \$ _____	
Method of Payment: <input type="checkbox"/> Cheque	<input type="checkbox"/> Cash	<input type="checkbox"/> Debit
Notes: <ul style="list-style-type: none"><li>- Full payment is required at time of booking</li><li>- Submit any requests to have fees waived with the Park Use Permit Application. Include your Society or Non-Profit Number. Only registered Non-Profit groups will be approved. All other applications will be referred to staff and/or Council for approval.</li><li>- Village of Pemberton staff must receive written notice of cancellation at least 14 days prior to the event for a refund of fees less the \$25 non-refundable booking fee.</li><li>- Events cancelled with less than 14 days prior to the event will not receive a refund.</li><li>- There are no refunds due to poor weather conditions.</li></ul>		

Dated Received: \_\_\_\_\_

Permit Issued:  Yes  No

Authorized By: \_\_\_\_\_  
(Authorized signatory)

## SCHEDULE "B"



Box 100 | 7400 Prospect Street  
Pemberton BC, V0N 2L0  
P: 604.894.6135  
F: 604.894.6136  
admin@pemberton.ca  
www.pemberton.ca

### Park Use Permit

The Village of Pemberton hereby authorizes this Park Use Permit under the following Terms and Condition:

#### **Event Information**

Event Name: \_\_\_\_\_  
Date(s): \_\_\_\_\_ Time: \_\_\_\_\_  
Location Confirmed: \_\_\_\_\_

#### **Terms & Conditions:**

- 1) That the Organizers provide written assurances to the Village of Pemberton and surrounding business that the event will not interfere with their operations.
- 2) That the Organizers understand that this permission shall not be construed as permission to hold an annual event, and that future events will also require approval of the Village.
- 3) That the Organizers provide a refundable damage/cleanup security deposit prior to event and that failure to clean up will result in the forfeiture of the deposit and other clean up costs will be charged to the event Organizer.
- 4) That the Organizers provide a copy of "Event" Insurance for bodily injury and property damage, in the amount of \$2,000,000 each occurrence naming the Village of Pemberton as an additional named insured.
- 5) That the Organizers arrange for Emergency Services to be on site during the event.
- 6) That arrangements be made to provide adequate parking or that an alternate location be arranged for parking.
- 7) If there is food services at the event the Organizers must provide a Food Permit for to the Health Inspector.
- 8) That Organizers provide sufficient portable toilets required for the total number of estimated attendees.
- 9) That the Organizers will ensure that all clean up has been completed and that the named Park be returned to its pre-event state no later than Noon on: \_\_\_\_\_.

#### **Payment and Cancellation Policy**

Permit Fee Received: \$ \_\_\_\_\_ Security Deposit Received: \$ \_\_\_\_\_

Method of Payment:  Cheque  Cash  Debit

Notes:

- Full payment is required at time of booking
- Submit any requests to have fees waived with the Event Application. Include your Society or Non-Profit Number. Only registered Non-Profit groups will be approved. All other applications will be referred to staff and/or Council for approval.
- Village of Pemberton staff must receive written notice of cancellation at least 14 days prior to the event for a refund of fees less the \$25 non-refundable booking fee.
- Events cancelled with less than 14 days prior to the event will not receive a refund.
- There are no refunds due to poor weather conditions.

Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Village of Pemberton authorized signatory)

Organizers Signature: \_\_\_\_\_

**SCHEDULE "C"**

**PARK USE PERMIT FEES**

Permit Fee:

Prices do not include HST

Charity/Community Non-profits Community Based Events and Celebrations	\$5.00	
Commercial & Corporate Events	\$50.00	Fee is waived if applicant has current business license

The fees apply to the following park areas:

1. One Mile Lake
2. Zurcher Park
3. Pioneer Park
4. Underhill Park
5. Airport Park
6. Lot 12 – Bike/Skate/Corral
7. Frontier Street

Added Fees:

Security Deposit: refundable damage/clean up deposit      \$300

Refund Policy:

- Refunds of the permit fee, will be permitted for cancellations up to fourteen (14) days prior to booking date with written notification.
- Events cancelled with less than 14 days prior to the event will not receive a refund.
- There are no refunds due to inclement weather conditions.