

# THE VILLAGE OF PEMBERTON

## -COMMITTEE OF THE WHOLE – - MINUTES -

**Minutes** of a Committee of the Whole of the Village of Pemberton held Tuesday, June 19, 2007 at 10:15 a.m. in Council Chambers, 1350 Aster Street.

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**IN ATTENDANCE:** Mayor Jordan Sturdy  
Councillor Kirsten McLeod  
Councillor Jennie Helmer  
Councillor David MacKenzie

**ABSENT:** Councillor Mark Blundell

**STAFF IN ATTENDANCE:** Lori Pilon – Administrator  
Sheena Fraser – Deputy Clerk  
Richard Diamond, Building Inspector/Planning Technician

**OTHERS:** Christine Buttkus  
Bruce Edmonds  
George Henry  
Flo Bluendike

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### 1) **CALL TO ORDER**

At 10:15 a.m. Mayor Sturdy called the Meeting to Order.

### 2) **COMMUNITIES THAT CARE**

Christine Buttkus and Bruce Edmonds

Buttkus and Edmonds provided an overview of the Communities That Care project and the results of the work that has been done to date on the initiative and requested that the Village of Pemberton commit to partnering in the Communities That Care process by officially supporting the initiative and contributing financially to the program.

Moved/Seconded

**THAT** the Village of Pemberton support the Communities That Care initiative;

**AND THAT** the request for funding, in the amount of \$1,000, be referred to the Finance Committee for inclusion in the 2008 budget development.

**CARRIED**

### 3) **PEMBERTON MUSEUM**

George Henry and Flo Bilenduke provided Council with an overview of the layout at the museum and the long term plans for development or expansion of the exhibits at the site.

Henry clarified for Council that the building the Society is proposing to build on the museum site is in fact a replacement building for the one that is currently housing the old vehicles and equipment and further confirmed that the current building will be removed within two (2) years

once the new building is completed and all the artifacts/displays have been moved into the new building.

A discussion took place regarding the Development Cost Charge Bylaw and other matters related to how best to ensure certainty to the museum and the Village with respect to the museum site.

Moved/Seconded

**THAT** the requirement to pay Development Cost Charges on the replacement building do not apply pursuant to Bylaw 521, 2004, Section 2 as the building replaces an existing building, that will be removed, and does not impose any new capital cost burdens on the municipality; and

**THAT** the Pemberton & District Museum and Archive Society not be requested to enter into a Licence of Occupatin agreement for Lot 3, Plan 1624, DL 203.

**CARRIED**

**4) SIGN BYLAW**

Staff were directed to review the Sign Bylaw with particular attention being paid to the following concerns:

- Sandwich boards
- Plastic lettering
- Commercial vehicles
- Electronic messaging signage
- Reducing the cost of a Sign Variance Permit
- Simplification and flexibility of the bylaw
- Allow for plywood signs
- Ensure no backlit signage
- Industrial Park signage

Staff were further directed to refer a report to the Advisory Design Review Committee (ADRC) for review.

**5) AMENITY POLICY**

Moved/Seconded

**THAT** the Amenity Policy be brought forward for adoption at the Council meeting to be held Tuesday, July 10, 2007;

**AND THAT** the priorities for the commitments of Amenity Funds will be determined by Council based on the needs and wants of the Community at that time and to look for appropriate partnerships as necessary or required on a case by case basis.

**CARRIED**

**6) AIRPORT**

Discussion related to the transition from a municipal department to the Airport Authority was deferred to Thursday, June 28, 2007 at 4:00 p.m. at which time Council will tour the airport.

**7) MINISTRY OF FORESTS**

The Administrator provided Council with an update on the request for water service to the Fire Service Base by the Ministry of Forests and further advised that to date the Village's position has been that the Village does not provide water or sewer services to property outside the Village boundaries.

Staff were directed to proceed with surveying the non-dedicated road known as Airport Road.

**5) ADJOURNMENT**

At 1:00 p.m. Mayor Sturdy terminated the meeting.

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Mayor

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Administrator