

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

Agenda for the **Committee of the Whole** of Council of the Village of Pemberton to be held Tuesday, October 16, 2007 at 9:00 a.m. in Council Office, 7400 Prospect Street.

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1. CALL TO ORDER

2. Townhall Meeting – Tuesday, November 6, 2007 – 7:00 p.m.

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Recommendation: For Discussion

3. IN CAMERA

THAT pursuant to Section 90(1) (k) of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters of which the public shall be excluded from attending.

4. TERMINATION

Date: **October 16, 2007**
From: **Lori Pilon, Administrator**
Subject: **November Townhall Meeting Proposal**

Received by Council _____
 Meeting No. _____

Date _____

RECOMMENDATION

For information and input/ideas for Council to make this a fun and informative evening.

BACKGROUND

After the success of the Townhall Meeting held in June, it was determined that it would be appropriate to hold another Townhall Meeting in November in order to update residents on the status of many of the initiatives presented in the 2007 Strategic Plan and to gather input for planning for 2008.

One component of the 2007 Strategic Plan was to work toward establishing who and what we are in Pemberton or to “Imagine Pemberton”. In keeping with developing this component of the Fourth Pillar of Good Governance the proposed theme for the upcoming Townhall Meeting will be “Imagine Pemberton”.

A large screen video/slide show is being produced to be shown in the background throughout the evening and will highlight some of the projects that have been completed this year or are currently underway, including the Birch Street upgrades, Art Council Public Art display at the Roundabout, the Community Centre, Children’s Centre, banners etc.

Another component of the meeting will be to have expressed a call for questions from the public that will be collected in advance and printed on poster boards with answers. This is a way to encourage resident involvement and to get an idea as to what is important to the community so that the 2008 planning process can be inclusive of these ideas or concerns.

PROPOSED AGENDA:

- 7:00 – 7:30 Social – Council/Staff available to chat with residents
- 7:30 – 7:35 Welcome and Introduction of Council Members and Staff
Mayor Jordan Sturdy
- 7:35 – 8:00 Update on Initiatives - All Council Members
 - Drug & Alcohol Treatment Services/Facilities
 - Senior Friendly Plan
 - Well
 - Metering
 - PNID Water Agreement
 - Fire Agreement – Area C

- Airport Strategic Plan
- Boundary Expansion
- Run of River

8:00 – 9:00 Question and Answer

VENUE OPTIONS & COSTS:

The Pony Espresso	Room Rental	\$275 (Includes one staff)
	Coffee/Tea Service	<u>\$150+</u>
	Total	\$425
Big Sky Golf Club	Room Rental	\$200 (no staff)
	Coffee/Tea Service	<u>\$100+</u>
	Total	\$300

Other venues considered were: The Community Centre (room 116 tentatively booked), The Wildwood (no response) and the Pemberton Valley Golf and Country Club (no response).

SOUND SYSTEM:

Audio Visual equipment including a large screen, projector and small sound system will be rented to assist with the presentation of both the video/slide show and during the Council Update and Question and Answer session. The estimated cost for A/V equipment is: \$700.

CHILDMINDING:

Childminding can be arranged and would be made available at Signal Hill Elementary School. In June only three children were registered and the total cost for the service with childminding and room rental was approximately \$120. The recommendation would be to offer a childminding service as long as children were pre-registered a week prior to the meeting.

PRINTING:

As much of the work as possible will be done in house, however, there will be some printing costs for the poster boards.

BUDGET IMPACT:

The total cost of the Townhall meeting is estimated at \$ 1,500 and will be drawn from Other Legislative Expenses which is currently showing a deficit of \$92.29.