

THE VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE -
- MINUTES -

Minutes of a Committee of the Whole of the Village of Pemberton held Tuesday, December 18, 2007 at 10:00 a.m. in Council Office, 7400 Prospect Street.

IN ATTENDANCE: Mayor Jordan Sturdy
Councillor Kirsten McLeod
Councillor David MacKenzie
Councillor Jennie Helmer
Councillor Mark Blundell

STAFF IN ATTENDANCE: Lori Pilon, Administrator
Sheena Fraser – Manager of Administrative Services
Russell Mack – Fire Chief/Public Works Manager

1. Call To Order

At 10:00 a.m. Mayor Sturdy called the Meeting to Order.

2. SECONDARY SUITE – STATUTORY DECLARATION & INSPECTION PROGRAM

Moved/Seconded

THAT for the purposes of the Secondary Suite Declaration and Inspection policy the definition of a secondary suite is defined as a self contained unit that is located within the same building as the principle use, and for certainty a suite would include washroom, cooking and sleeping facilities;

AND THAT if a residence has an unoccupied secondary suite and the property owner wishes to avoid the increase in utility rates for that property they can:

- a) Purchase and install a Village approved meter, at their expense, and be included as part of the meter rate program as established by bylaw, or
- b) Decommission the suite by removing the electrical and/or gas source or supply by January 31, 2008 and arranging for an inspection before February 15, 2008.

3. WATER RATE STUDY DRAFT REPORT

The Administrator presented the Water Rate Study Draft Report for discussion.

The Administrator will get the following additional information from Earth Tech:

- a) Clarification on the rationale behind the out of boundary bulk rates,
- b) How the capital replacement costs are determined, and
- c) The full impact of implementing the program in 2008 including looking at a range of options that include:
 - Bulk rates
 - Phasing over ten (10) years
 - Financial projections
 - Ways to support agricultural usage

4. IN CAMERA

THAT pursuant to Section 90 (1) (k) of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters of which the public shall be excluded from attending.

At 11:40 a.m. the meeting moved In Camera.

At 12:30 p.m. Council Rose with Report.

5. RISE WITH REPORT

Fire Service Area Agreement

Moved/Seconded

WHEREAS the SLRD provided *Cost Allocation Options – Pemberton & Environs Fire Service Delivery* document on December 17, 2007 for the Village's consideration;

AND WHEREAS the Village is interested in resolving negotiations for a new and equitable Fire Service Agreement with the SLRD for Area C;

THEREFORE BE IT RESOLVED THAT the Village agree to establish an agreement with cost sharing based on a uniform rate to all taxpayers within the Village of Pemberton and Area C, other than that area covered by the Birken Fire Service Area;

CARRIED

Moved/Seconded

WHEREAS that SLRD has advised by email, dated December 14, 2007, that they are unable to tax in 2008 but would explore means of issuing invoices for services:

THEREFORE BE IT RESOLVED THAT for 2008 a contribution be made from the Area C Select Funds, in the amount of \$25,000, which will offset the cost to current Village and specified area rate payers;

AND THAT as a show of good faith the funds will be received by December 31, 2007;

AND FURTHER THAT if funds are not received by December 31, 2007 fire service to areas beyond the existing fire service area will be suspended effective June 30, 2008.

CARRIED

Moved/Seconded

THAT the SLRD will ensure the completion of the Electoral Assent process by May 1, 2007 and in the event that the above mentioned \$25,000 is received from the SLRD but the Electoral Assent process is not completed by May 1, 2007 the Village may provide notice to suspend fire service as of December 31, 2008.

CARRIED

6. TERMINATION

At 12:30 p.m. the meeting was adjourned.

Mayor

Administrator

DRAFT