

**THE VILLAGE OF PEMBERTON**  
**-COMMITTEE OF THE WHOLE –**  
**- MINUTES -**

**Minutes** of a Committee of the Whole of the Village of Pemberton held Tuesday, December 4, 2007 at 10:00 a.m. in Council Office, 7400 Prospect Street.

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**IN ATTENDANCE:** Mayor Jordan Sturdy  
Councillor Kirsten McLeod  
Councillor David MacKenzie  
Councillor Jennie Helmer

**ABSENT:** Councillor Mark Blundell

**STAFF IN ATTENDANCE:** Sheena Fraser – Manager of Administrative Services  
Kathleen Angelski – Administrative Assistant  
Liz Jones – Manager of Development Services

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**1. Call To Order**

At 10:00 a.m. Mayor Sturdy called the Meeting to Order.

**2. Strategic Plan 2008**

Council reviewed the draft Strategic Plan that has been developed for 2008 budgeting purposes and the following items/issues were discussed:

- Birch Street Improvement – finalizing completion of the landscaping
- Pemberton Creek Bridge – making new grant applications
- Business Improvement Association – continue to pursue
- Secondary Access
- Economic Development Officer – role and reporting
- Tourism Pemberton – support for grant funding
- Hotel Tax – revisit the potential of implementation of a tax or something similar that is industry based
- Environmental matters

The draft Strategic Plan will be amended and revised as recommended and budgeting will begin with a Finance Committee meeting to be held later in the month.

**3. COMMUNICATION POLICY**

A draft Communication Policy was presented for review and discussion and Staff were directed to bring forward a final draft for approval in January.

**4. TERMINATION**

At 12:00 p.m. the meeting was adjourned.

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Mayor

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Manager of Administrative Services