

THE VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE -
- MINUTES -

Minutes of a Committee of the Whole of the Village of Pemberton held Tuesday, October 16, 2007 at 9:00 a.m. in Council Office, 7400 Prospect Street.

IN ATTENDANCE: Mayor Jordan Sturdy
Councillor Kirsten McLeod
Councillor Mark Blundell
Councillor David MacKenzie

ABSENT: Councillor Jennie Helmer

STAFF IN ATTENDANCE: Lori Pilon – Administrator
Sheena Fraser – Deputy Clerk
Russell Mack- Works Manager, Fire Chief
Liz Jones – Manager, Development Services
Christian Staehli – Manager, Community Services
Nikki Gilmore – Treasurer/Collector

1) Call To Order

At 9:00 a.m. Mayor Sturdy called the Meeting to Order.

Moved/Seconded

THAT the following items be added to the agenda:

- School District 48 – meeting with Board
- Transit Services Establishment Agreement
- Strategic Planning
- Christmas Social
- Well Drilling

CARRIED

2) Townhall Meeting – Tuesday, November 6, 2007

The proposal outlining the details of the Townhall meeting was presented and Staff was asked to look at the possibility of holding the meeting at the Legion in order to accommodate more people.

3) School District 48 – meeting with Board

Moved/Seconded

THAT the following items be included on the meeting agenda:

- Status of the old high school
- Non School Bus Usage
- Facility and Field Use Agreements

CARRIED

4) Transit Services Establishment Agreement – discussion

Mayor Sturdy advised Council that the SLRD is proposing a Transit Services Establishment Bylaw and that there has been no consultation on this with the Village to date but that it has been added to the PVUS Committee meeting for discussion later today. The Mayor was asked to have the item deferred to enable council and staff to become more informed.

5) Strategic Planning

The Administrator advised that Management Staff will be meeting on October 29, 2007 to begin the Strategic Planning process for 2008 and will provide Council with suggested options in November.

6) Christmas Social

Planning is underway for the Village of Pemberton Council to host a Christmas Social for Elected Officials and Senior Staff of the SLRD, RMOW, Mount Currie Band. The date is still to be confirmed.

7) Well Drilling

Moved/Seconded

THAT the Staff proceed with drilling of a new well at a cost not to exceed that outlined below:

Field Drilling - Well Drilling, Casing and Screen Installation	\$33,000
Precision Service - Pump and Water Quality Testing	16,000
Golder – Coordination, Monitoring and Reporting	<u>16,000</u>
Subtotal	\$65,000
Contingency	<u>7,000</u>
Suggested Budget	\$72,000

CARRIED

8) IN CAMERA

THAT pursuant to Section 90(1) (k) of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters of which the public shall be excluded from attending.

At 9:21 a.m. the meeting moved to In Camera.

At 12:30 p.m. the Council Rose with Report.

9) RISE WITH REPORT

Pemberton Fire and Rescue Service

Moved/Seconded

THAT Council confirms that the Proposal for Fire and Rescue Services reflects the Village's position and that staff continue negotiating with an aim to have a Fire and Rescue Service agreement in place for January 1, 2008. The Proposal includes:

THAT the SLRD establishes a local service area for fire and rescue service, and that the SLRD contracts with the Village of Pemberton to provide fire and rescue services under a new agreement that recognizes the contract for services relationship.

THAT the SLRD requisitions and collects from its residents and the Village requisitions and collects from Village residents.

THAT the SLRD/Furry Creek agreement be used as a model for a new fire and rescue service agreement. Proposed terms of the agreement will include:

- The agreement is for the provision of fire and rescue services to Area C of the SLRD (excluding Mount Currie Reserve lands), such specific areas to be agreed by the Village and Regional District. A reduction in area will not result in a reduction of cost to the Regional District as the annual fee is based on call volume and not on area or assessment.
- Term of the agreement is for a five (5) years, beginning on January 1, 2008 and ending on December 31, 2012. During the month of July, 2012 the Village and the Regional District will commence reviewing the provisions of this Agreement to determine the conditions and terms under which it may be renewed.
- The annual cost to the Regional District for this service will be \$185,000 in 2008, and will be increased by 3% per year. This cost is based on fire and rescue calls in the Regional District relative to total fire and rescue calls over a 2 ¾ (to September 25, 2007) year period. This fee is less than if calculated based on assessment, and for certainty to the Regional District will be fixed over the five year agreement. The cost for service to Mount Currie will be the responsibility of the Village until such time as an agreement is also reached with the Band.

The 2008 proposed budget included a 5% contingency amount which should be maintained in a reserve if not used in order to provide a buffer in the event there is a large change in cost sharing upon renewal of the agreement.

- The Village shall annually invoice the Regional District which shall pay the same to the Village on or before March 31st of the year in which the invoice is received. If the invoice is not paid by March 31st in the year it is invoiced Fire Protection will be suspended on March 31st at midnight. Fire Protection Service will be reinstated once the invoice plus 2% interest is received by the Village.

THAT the Village establish a communication plan and immediately begin communicating to ensure that the Village's position and deadlines are clearly understood.

CARRIED

10) Termination

At 12:30 p.m. the meeting was adjourned.

Mayor

Administrator