

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

Agenda for the **Committee of the Whole (Finance)** of Council of the Village of Pemberton to be held Tuesday, December 15, 2009 at 10:30 am (or immediately following the Regular Meeting) in Council Chambers, 1350 Aster Street. This is meeting No. 030

Time	Item of Business	Page No.
10:30 a.m.	<p>1. CALL TO ORDER</p> <p>2. APPROVAL OF AGENDA</p> <p>Recommendation: THAT the agenda be approved as presented.</p> <p>3. Finance</p> <p>Provisional Operational Budget</p> <p>Verbal update on budget information and progress to be presented at the meeting.</p> <p>4. ADJOURNMENT</p>	

2010 - 2011 Strategic Plan PERFORMANCE MEASURES

Pillar One: SOCIAL SUSTAINABILITY

PROJECT	2010	2011
Pemberton Creek Bridge	<ul style="list-style-type: none"> • Improve access off the bridge to One Mile Lake Park in consultation with Stewardship Pemberton and PVTA • Determine requirement for and install information and directional signage • Install Plaque • Hold naming contest • Hold Grand Opening in the Spring 	<ul style="list-style-type: none"> • Project completed
One Mile Lake Park	<ul style="list-style-type: none"> • Continued implementation of weed control program • Access funding and enhance the beach front park area to the North East • Install/replace playground structures as required. (2 seat swing, 2 picnic tables, 2 benches) • Explore feasibility of lighting for recreational uses at the park • Apply for Crown Grant for south east portion of One Mile Lake • Dog Beach upgrades to include 2 benches & install bear bin 	<ul style="list-style-type: none"> • Review and update as required the One Mile Lake Parks Plan
Community Centre Lands (Lot 15)	<ul style="list-style-type: none"> • Re-align Portage/Cottonwood cross walk • Install street light at the crosswalk • Complete landscaping including re-establishment of memorial tree-way trees • Request timeline from SLRD for outstanding works related to the Community Centre project (phased road work etc.) • Address Community Centre deficit 	<ul style="list-style-type: none"> • Completion of all outstanding work
Water Park	<ul style="list-style-type: none"> • Explore alternate locations for water park • Explore options for funding and development 	<ul style="list-style-type: none"> • Build water park
Skateboard and BMX Park (Lot 12)	<p><u>Skatepark</u></p> <ul style="list-style-type: none"> • Approve Development Permit • Fundraise for matching funds • Coordinate with Society final design, tender and complete construction <p><u>BMX & Pump park</u></p> <ul style="list-style-type: none"> • Approval Development Permit • Completion of BMX Park including starting gate, BC hydro approval • Complete Park Landscape Plan • Continue lobbying and/or raise funds to have the hydro lines raised 	<ul style="list-style-type: none"> • Landscape of Lot 12 • Phase 3 of Bike Park • Seek options and/or opportunities to have the hydro lines raised
Parks and Open	<ul style="list-style-type: none"> • Adopt and implement Parks & Open 	<ul style="list-style-type: none"> • Continue with implementation of

PROJECT	2010	2011
Space	Spaces Plan <ul style="list-style-type: none"> • Complete installation of trees to complete Trees for Tomorrow grant requirements • Assessment of all parks through the Crime Prevention Through Environmental Design program (CPTED) • Identify priorities, upgrades and park acquisition 	Parks and Open Spaces Plan <ul style="list-style-type: none"> • Implement CPTED recommendations
Age Friendly & Accessible Community	<ul style="list-style-type: none"> • Continue ElderGo! Service and explore sources of funding for permanent ElderGo! Service • Develop walkway between Lot 4 & 5 on Crabapple • Install four additional benches in the downtown core • Continue to engage Seniors for input to ensure accessibility is addressed 	<ul style="list-style-type: none"> • Provide age friendly and accessible transportation on a permanent basis.
Affordable Housing	<ul style="list-style-type: none"> • Adopt Affordable Housing Strategy • Implement recommendations of the strategy (will list) 	<ul style="list-style-type: none"> • Continued implementation of affordable housing strategy
Winds of Change	<ul style="list-style-type: none"> • Establish a Strategic Plan for the Winds of Change • Pursue development of a sobering centre • Address issue of inappropriate use of public park and washroom 	<ul style="list-style-type: none"> • Implement Winds of Change Strategic Plan
Recreation	<ul style="list-style-type: none"> • Explore recreation management options in cooperation with the SLRD • Establish community school use agreements with SD 48 • Explore options for partnerships for recreation facilities 	<ul style="list-style-type: none"> •
2010 Olympics	<ul style="list-style-type: none"> • Implement day to day operation plan for Olympic period • Celebrate • Manage and operate Pemberton Park & Ride (Feb 2010) 	
Trails	<ul style="list-style-type: none"> • Continue with implementation of Trails Master Plan • Continue support of implementation and construction of Friendship Trail 	<ul style="list-style-type: none"> • Continue with implementation of Trails Master Plan • Continue support of implementation and construction of Friendship Trail
Downtown Core Enhancements	<ul style="list-style-type: none"> • Implement recommendations of Downtown Enhancement Strategy • Develop a landscape/development plan for Frontier Street linear park/parking 	<ul style="list-style-type: none"> • Continued Implement • Construct Phase 1 Frontier Street linear park/parking
Public Art	<ul style="list-style-type: none"> • Undertake Cultural Scan and Mapping if funding received. • Explore inclusion of mapping on the Village website • Develop and implement Public Art Policy 	
PAWS	<ul style="list-style-type: none"> • Resolve outstanding issues and finalize shelter lease 	

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	<ul style="list-style-type: none"> • Develop short and long term solutions for PAWS housing 	
Equestrian	<ul style="list-style-type: none"> • Explore options for relocation of community equestrian facility within Pemberton Valley 	

Pillar Two: ECONOMIC SUSTAINABILITY

Airport	<ul style="list-style-type: none"> • Develop Airport Infrastructure Servicing Plan • Crack seal and repair runway, taxiway and apron • Seek funding and install AWOS III • Seek funding for Environmental, Archaeological and Economic studies • Initiate development of access road to minimum standard • Explore airport management options 	
Economic Development	<ul style="list-style-type: none"> • Collaborate to establish and implement Economic Development Strategic Plan for the area 	<ul style="list-style-type: none"> • Implement recommendations of Economic Development Strategic Plan
Downtown Core	<ul style="list-style-type: none"> • Facilitate the organization of a downtown association • Identify sustained funding opportunities for downtown 	
Business Park Enhancements	<ul style="list-style-type: none"> • Update Zoning Bylaw and Development Permit Guidelines • Explore Tax Incentives • Facilitate the organization of Business Park Association 	
Boundary Extension	<ul style="list-style-type: none"> • Complete Boundary Extension • Establish OCP and Zoning Bylaws for extension area as appropriate 	
Gateway Enhancement (formerly Charette and Gateway Signage)	<ul style="list-style-type: none"> • In cooperation with community organizations develop and install Gateway sign at north and south entrance to community 	
Pemberton's Music Festival	<ul style="list-style-type: none"> • Assist by ensuring all outstanding issues/concerns are addressed to the best of the Village's ability • Explore hosting a Hospitality reception • Research Special Events Bylaw options • Support development of long term contracts for water/sewer agreements 	<ul style="list-style-type: none"> • Support Pemberton Festival by expediting development of contracts and agreements for water service, airport usage, Fire Service and Works Resources.
Community Power Project	<ul style="list-style-type: none"> • Establish a community engagement program • RFP for development of a CPP • Phase development of the Community Power Project development plan 	<ul style="list-style-type: none"> • Continue public engagement • Assess project development including ownership, management or partnership options

Pillar Three: ENVIRONMENTAL SUSTAINABILITY

Pemberton Environmental Interpretive Centre	<ul style="list-style-type: none"> • Continue to support Stewardship Pemberton • Seek funding to support the development of the Interpretive Centre 	<ul style="list-style-type: none"> • Construct Interpretive Centre
Climate Action	<ul style="list-style-type: none"> • Work with Stewardship Pemberton to develop a community plan to green Pemberton. • Establish GHG Target • Initiate an Energy Audit 	<ul style="list-style-type: none"> • Implement recommendations of community plan • Implement recommendations of the Energy Audit
Bear Smart	<ul style="list-style-type: none"> • Adopt Wildlife Attractants Bylaw 	
Protection of Dark Sky	<ul style="list-style-type: none"> • Review and update the Village's street lighting standards 	

Pillar Four: GOOD GOVERNANCE

Open Communication	<ul style="list-style-type: none"> • Implement Website upgrades and continue with website development (ie: IHOSTEZ) • Establish requirements for signage that identifies projects • Olympic Residents Guide distribution • Continue ENews and Pemberton Page • Update Firearms Discharge Bylaw 	
Records Management and Retrieval	<ul style="list-style-type: none"> • Develop long term records management and retrieval program 	
Official Community Plan Update	<ul style="list-style-type: none"> • Establish land use design and growth management • Identify community indicators and a monitoring and reporting plan • Complete Development Permit policies • Prepare OCP maps • Adopt and Implement the amended OCP Bylaw • Incorporate GHG targets 	
Geographic Information Systems (GIS)	<ul style="list-style-type: none"> • Implement and expand GIS programming • Explore public access through website • Continue to coordinate regionally 	<ul style="list-style-type: none"> • GIS live on website
Public Works Infrastructure	<ul style="list-style-type: none"> • Update the five year Infrastructure maintenance / replacement capital plan • Complete water looping project • Install zone metering in conjunction with Leak Detection • Develop a wellhead protection plan • Develop cross connection phasing plan • Upgrade Vine Road and address drainage issues • Develop a Storm Water Management Plan and work in partnership with other jurisdictions (PVDD). 	<ul style="list-style-type: none"> • Implement operational phase one of infrastructure plan • Apply for funding to implement phase two of the infrastructure plan • Start implementation of cross connection plan
Zoning	<ul style="list-style-type: none"> • Update zoning bylaw and include community amenity zoning • Phase out Community Amenity Policy 	
Development	<ul style="list-style-type: none"> • Update Subdivision Servicing bylaw and guide • Update Development Procedures Bylaw • Adopt Development Cost Charge Bylaw • Adopt Building Amendment Bylaw • Adopt Soil Removal Bylaw 	
Safe Pedestrian Access	<ul style="list-style-type: none"> • Construct all-season trail from Glen to Community Centre • Establish ROW for trail across Lions land to connect to Lot 12 & Poplar Street 	<ul style="list-style-type: none"> • Implement a traffic calming and pedestrian enhancements along Portage Road.

PROJECT	2010	2011
Works Shop/Yard	<ul style="list-style-type: none"> • Develop a concept plan for a new works yard/shop facility • Identify possible locations 	<ul style="list-style-type: none"> • Secure new location • Seek funding to build
Sewer Treatment Plant	<ul style="list-style-type: none"> • Establish plan for phase 2 expansion of STP 	<ul style="list-style-type: none"> • Seek funding for expansion of STP
Old Sewer Treatment Plant	<ul style="list-style-type: none"> • Decommission of old STP – Phase Two • Source funding opportunities to undertake this project 	
Flood Elevation Analysis	<ul style="list-style-type: none"> • Engage consultant to assess flood construction levels and look for cost recovery opportunities 	
Financial Health	<ul style="list-style-type: none"> • Explore opportunities for service generation and additional income and building reserves for the Village 	
Transit	<ul style="list-style-type: none"> • Support the enhancement of the transit service • Propose to the SLRD that the Village coordinate the installation of the bus shelters • Build and install Bus Shelters 	
Government to Government Relations	<ul style="list-style-type: none"> • Complete PNID Water Agreement • Continue quarterly joint meetings with Mount Currie Band • Continue building and strengthening positive relationships with all our neighbours • Work with School District 48 to relocate bus garage and establish community school use agreements • Work with Regional District to build bus shelters 	