

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

Agenda for the **Committee of the Whole (Finance)** of Council of the Village of Pemberton to be held Tuesday, December 1, 2009 at 1:00 pm in White Building, 7400 Prospect Street. This is meeting No. 028

Time	Item of Business	Page No.
1:00 p.m.	<p>1. CALL TO ORDER</p> <p>2. APPROVAL OF AGENDA</p> <p>Recommendation: THAT the agenda be approved as presented.</p> <p>3. FINANCE</p> <p>a) Revenue and Expenses Statement – September 30, 2009 and Year End Forecast Update</p> <p>Recommendation: THAT Council receives the update of the 2009 Revenues and Expenses Statement for the 9 months ending September 30, 2009.</p> <p>b) 2010 – 2011 Performance Measures Review Draft for Discussion</p> <p>c) 2010 Projects and Capital – Spreadsheet for Discussion</p> <p>d) Other Items</p> <ul style="list-style-type: none"> i. Council salaries ii. In House Engineer – Verbal Report iii. Community Enhancement Fund - discussion iv. Internal Transfers (salary allocations) – verbal update v. Tax, Water and Sewer Rates – Direction vi. Bulk Water Supply/Sales – Bert’s Trucking – confirmation of terms of agreement vii. Funds, Reserves and Equity – review viii. PVRTA Request for funding in 2010 - discussion <p>4. IN CAMERA</p> <p>THAT pursuant to Section 90(1) (c) of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today’s date for the purpose of dealing with matters for which the public shall be excluded from attending.</p> <p>5. ADJOURNMENT</p>	<p></p> <p></p> <p></p> <p>2</p> <p></p> <p>4</p> <p>9</p> <p></p> <p>10</p> <p>12</p> <p>14</p> <p></p> <p>16</p> <p>17</p> <p></p> <p></p> <p></p>



REPORT TO COUNCIL

Date: December 1, 2009

From: Roger Lundie, Manager of Finance

Subject: Revenues & Expenses – Year to date September 30, 2009 and forecast to December 31, 2009

RECOMMENDATIONS

THAT Council receives the update of the 2009 Revenues and Expenses Statement for the 9 months ending September 30, 2009.

BACKGROUND AND COMMENTS

The Revenues and Expenses were reviewed for the nine months ended September 30, 2009 and compared to the 2009 Revised Annual Budget. The major variances were analysed and reconciled for the period under review and discussed with each of the Managers. A summary of the Revenues and Expenses as submitted at Finance Committee meeting on November 10, 2009 is attached for reference.

DISCUSSION

A review of these statements has continued with a view to forecasting the annual results to December 31, 2009. This forecast will continue and form the basis for the 2010 budget. The total revenues are tracking well in line with budget and the annual budgeted revenues will be slightly exceeded by December 31. The project expenditures will not exceed any of the grant revenues.

The expenses are tracking well within the annual budget and expectations continue that the annual expenses will be within the annual budget. Grant expenditures have already been referred to above. Salaries in total have also been reviewed and analyzed and will be within the annual budget.

There are no further increases to Reserves contemplated at this time arising from this ongoing review. Council will recall a transfer to Reserves of \$152,976 was made arising from the June 30, 2009 quarterly review and the annual budget was also revised.

This statement will form the basis of forecasting to the year end and form the basis of our budget preparations for 2010.

Attachment: Statement of Revenues and Expenses to September 30, 2009

**Village of Pemberton
Statement of Revenues and Expenses
For 9 Months Ended Sep 30 09**

<u>Revenues:</u>	<u>Actual</u>	<u>Annual Budget</u>	<u>Variance</u>
Taxation	1,523,336	1,597,758	-74,422
Grants in lieu of taxation:	75,856	83,416	-7,561
Fees, rates and service fees:	53,213	84,720	-31,507
Grants:	857,519	1,143,492	-281,848
Interest and Penalties on taxes:	89,708	97,664	-7,956
Investment income:	3,179	4,000	-821
Licences and permits:	35,233	32,425	2,808
Water and sewer user rates	1,482,392	1,470,272	12,120
Development cost charges:	<u>0</u>	<u>20,000</u>	<u>-20,000</u>
	<u>4,120,436</u>	<u>4,533,747</u>	<u>-409,187</u>
<u>Expenses:</u>			
General Government:	836,030	1,413,285	-399,099
Protective Services:	232,735	422,147	-182,258
Public Works	406,410	454,833	-48,423
Planning and Development:	151,010	192,652	-41,642
Capital:	27,902	491,000	-463,098
Community Services	26,043	234,058	-208,015
Water utility	-305,287	679,923	-985,210
Sewer utility	264,566	407,267	-142,701
Airport	-3,794	-19,999	16,205
Debt interest charges	<u>190,988</u>	<u>258,581</u>	<u>-67,593</u>
	<u>1,826,603</u>	<u>4,533,747</u>	<u>-2,521,834</u>
<u>Revenues > Expenses</u>	<u>2,293,833</u>	<u>0</u>	<u>2,112,647</u>

Nov 4 09

2010 - 2011 Strategic Plan PERFORMANCE MEASURES

Pillar One: SOCIAL SUSTAINABILITY

PROJECT	2010	2011
Pemberton Creek Bridge	<ul style="list-style-type: none"> • Improve access off the bridge to One Mile Lake Park in consultation with Stewardship Pemberton and PVTA • Determine requirement for and install information and directional signage • Install Plaque • Hold naming contest • Hold Grand Opening in the Spring 	<ul style="list-style-type: none"> • Project completed
One Mile Lake Park	<ul style="list-style-type: none"> • Continued implementation of weed control program • Enhance the beach front park area to the North East • Install/replace playground structures as required. (2 seat swing, 2 picnic tables, 2 benches) • Explore feasibility of lighting for recreational uses at the park • Apply for Crown Grant for south east portion of One Mile Lake • Dog Beach upgrades to include 2 benches & install bear bin 	<ul style="list-style-type: none"> • Review and update as required the One Mile Lake Parks Plan
Community Centre Lands (Lot 15)	<ul style="list-style-type: none"> • Re-align Portage/Cottonwood cross walk • Install street light at the crosswalk • Complete landscaping including re-establishment of memorial tree-way trees • Request timeline and budget allocation from SLRD for outstanding works related to the Community Centre project (phased road work etc.) 	<ul style="list-style-type: none"> • Completion of all outstanding work
Water Park	<ul style="list-style-type: none"> • Explore alternate locations for water park • Explore options for funding and development 	<ul style="list-style-type: none"> • Build water park
Skateboard and BMX Park (Lot 12)	<p><u>Skatepark</u></p> <ul style="list-style-type: none"> • DP approval • Fundraise for matching funds • Coordinate with Society final design, tender and complete construction • DP approval <p><u>BMX & Pump park</u></p> <ul style="list-style-type: none"> • DP approval • Completion of BMX Park including starting gate, BC hydro approval • Complete Park Landscape Plan • Continue lobbying and/or raise funds to have the hydro lines raised 	<ul style="list-style-type: none"> • Landscape of Lot 12 • Phase 3 of Bike Park • Raise hydro lines
Parks and Open Space	<ul style="list-style-type: none"> • Adopt and implement Parks & Open 	<ul style="list-style-type: none"> • Continue with implementation of

PROJECT	2010	2011
	Spaces Plan <ul style="list-style-type: none"> • Complete installation of trees to complete Trees for Tomorrow grant requirements • Assess of all parks through the Crime Prevention Through Environmental Design program (CPTED) 	Parks and Open Spaces Plan <ul style="list-style-type: none"> • Implement CPTED recommendations
Age Friendly & Accessible Community	<ul style="list-style-type: none"> • Continue ElderGo! Service and explore sources of funding for permanent ElderGo! Service • Develop walkway between Lot 4 & 5 on Crabapple • Install four additional benches in the downtown core • Continue to engage Seniors for input to ensure accessibility is addressed 	<ul style="list-style-type: none"> • Provide age friendly and accessible transportation on a permanent basis.
Winds of Change	<ul style="list-style-type: none"> • Establish a Strategic Plan for the Winds of Change • Pursue development of a sobering centre • Address issue of inappropriate use of public park and washroom 	<ul style="list-style-type: none"> • Implement Winds of Change Strategic Plan
Affordable Housing	<ul style="list-style-type: none"> • Adopt Affordable Housing Strategy 	<ul style="list-style-type: none"> • Continued implementation of affordable housing strategy
Recreation	<ul style="list-style-type: none"> • Explore recreation management options in cooperation with the SLRD • Meet with SD 48 to establish community school use agreements 	<ul style="list-style-type: none"> • Update the Recreation Master Plan
2010 Olympics	<ul style="list-style-type: none"> • Implement day to day operation plan for Olympic period • Celebrate 	
Trails	<ul style="list-style-type: none"> • Continue with implementation of Trails Master Plan 	<ul style="list-style-type: none"> • Continue with implementation of Trails Master Plan
Downtown Core Enhancements (formerly Prospect and Aster Street Upgrades)	<ul style="list-style-type: none"> • Implement recommendations of Downtown Enhancement Strategy • Develop a landscape/development plan for Frontier Street linear park/parking 	<ul style="list-style-type: none"> • Continued Implement • Construct Phase 1 Frontier Street linear park/parking
Public Art	<ul style="list-style-type: none"> • Undertake Cultural Scan and Mapping if funding received. • Explore inclusion of mapping on the Village website • Develop and implement Public Art Policy 	
PAWS	<ul style="list-style-type: none"> • Finalize shelter lease 	
Equestrian	<ul style="list-style-type: none"> • Cooperate with Mount Currie Band to develop IR2 for equestrian type activities 	

Pillar Two: ECONOMIC SUSTAINABILITY

Airport	<ul style="list-style-type: none"> • Develop Airport Infrastructure Servicing Plan • Crack seal and repair runway, taxiway and apron • Seek funding and install AWOS III • Seek funding for Environmental, Archaeological and Economic studies • Initiate development of access road to minimum standard 	
Economic Development	<ul style="list-style-type: none"> • Establish and implement Economic Development Strategic Plan for the Village • Identify sustained funding opportunities for downtown • Facilitate the organization of a downtown association 	<ul style="list-style-type: none"> • Implement recommendations of Ed Strategic Plan
Boundary Extension	<ul style="list-style-type: none"> • Complete Boundary Extension • Establish OCP and Zoning Bylaws for extension area as appropriate 	
Gateway Enhancement (formerly Charette and Gateway Signage)	<ul style="list-style-type: none"> • In cooperation with community organizations develop and install Gateway sign at north and south entrance to community 	
Live Nation – Pemberton Festival	<ul style="list-style-type: none"> • Assist by ensuring all outstanding issues/concerns are addressed to the best of the Village's ability • Explore hosting a Hospitality reception • Research Special Events Bylaw options 	<ul style="list-style-type: none"> • Support Pemberton Festival by expediting development of contracts and agreements for water service, airport usage, Fire Service and Works Resources.
Business Park Enhancements	<ul style="list-style-type: none"> • Update Zoning Bylaw and Development Permit Guidelines • Explore Tax Incentives 	

Pillar Three: ENVIRONMENTAL SUSTAINABILITY

Pemberton Environmental Interpretive Centre	<ul style="list-style-type: none"> • Continue to support Stewardship Pemberton • Seek funding to support the development of the Interpretive Centre 	<ul style="list-style-type: none"> • Construct Interpretive Centre
Striving to become Energy Neutral	<ul style="list-style-type: none"> • Work with Stewardship Pemberton to develop a community plan to green Pemberton. • Establish GHG Target 	<ul style="list-style-type: none"> • Implement recommendations of community plan
Community Power Plant (formerly Run of River Project)	<ul style="list-style-type: none"> • Phase development of the Community Power Plant development plan 	
Bear Smart	<ul style="list-style-type: none"> • Adopt Wildlife Attractants Bylaw 	
Protection of Dark Sky	<ul style="list-style-type: none"> • Review and update the Village's street lighting standards 	

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Pillar Four: GOOD GOVERNANCE

Open Communication	<ul style="list-style-type: none"> • Implement Website upgrades and further development • Olympic Residents Guide distribution 	
Records Management and Retrieval	<ul style="list-style-type: none"> • Develop long term records management and retrieval program 	
Official Community Plan Update	<ul style="list-style-type: none"> • Identify community indicators and a monitoring and reporting plan • Complete Development Permit policies • Prepare OCP maps • Adopt and Implement the OCP Bylaw 	
Geographic Information Systems (GIS)	<ul style="list-style-type: none"> • Implement and expand GIS programming • Explore public access through website 	<ul style="list-style-type: none"> • GIS live on website
Public Works Infrastructure	<ul style="list-style-type: none"> • Update the five year Infrastructure maintenance / replacement capital plan • Complete water looping project • Install zone metering in conjunction with Leak Detection • Develop a wellhead protection plan • Engage consultant to develop cross connection phasing plan 	<ul style="list-style-type: none"> • Implement phase one of infrastructure plan • Apply for funding to implement phase two of the infrastructure plan
Density Bonusing	<ul style="list-style-type: none"> • Develop Density Bonusing Bylaw to include in OCP and Rezoning bylaw. 	
Development	<ul style="list-style-type: none"> • Update Subdivision Servicing bylaw and guide • Update Development Procedures Bylaw • Adopt Development Cost Charge Bylaw • Adopt Building Amendment Bylaw 	
Safe Pedestrian Access	<ul style="list-style-type: none"> • Construct all-season trail from Glen to Community Centre 	<ul style="list-style-type: none"> • Implement a traffic calming and pedestrian enhancements along Portage Road.
Works Shop/Yard	<ul style="list-style-type: none"> • Develop a concept plan for a new works yard/shop facility • Identify possible locations 	<ul style="list-style-type: none"> • Secure new location • Seek funding to build
Sewer Treatment Plant	<ul style="list-style-type: none"> • Establish plan for phase 2 expansion of STP 	<ul style="list-style-type: none"> • Seek funding for expansion of STP
Old sewer Treatment Plant	<ul style="list-style-type: none"> • Decommission of old STP – Phase Two 	
Flood Construction Levels	<ul style="list-style-type: none"> • Engage consultant to assess flood construction levels 	

List of Capital Expenditures
As at Dec 1 09

Department	Project	Amount	New Grants	Unexpen. Grants	Parks	DCC's Roads	Water	Sewer	Parking in Lieu	Debt	Gas Tax	Contrib. Share	General	Total	Comments
<u>Opening Balances - Revenues</u>					228,171	246,571	336,939	128,990	32,161		44,976			1,017,808	Estimated balances
<u>Admin</u>															
	Asset Management	15,000		15,000										15,000	
	Governance Restructure	25,000												0	SLRD Undertaking
	Entrance Signs	<u>15,000</u>										<u>5,000</u>	<u>10,000</u>	<u>15,000</u>	
	Total	<u>40,000</u>	<u>0</u>	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>30,000</u>	
<u>Development</u>															
	OCP Update	15,000											15,000	15,000	Need to clarify
	Boundary Extension														From draw down deposit
	GIS	2,000												2,000	Check
	Seniors Housing	120,000										120,000		120,000	Lions to borrow
	Downtown Core Enhancements	5,000											5,000	5,000	Professional services
	Frontier St. Master Plan	20,000											20,000	20,000	
	Flood Elevation Analysis	120,000													Check amount and source
	Zoning Update Bylaw	<u>10,000</u>											<u>10,000</u>	<u>10,000</u>	Check amount
	Total	<u>292,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>120,000</u>	<u>50,000</u>	<u>172,000</u>	
<u>Parks</u>															
	Skateboard Park	367,854		245,236									122,618	367,854	
	Park improvements	20,000											20,000	20,000	Includes weed harvester
	Underhill park remediation	<u>5,000</u>											<u>5,000</u>	<u>5,000</u>	
	Total	<u>392,854</u>	<u>0</u>	<u>245,236</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>122,618</u>	<u>25,000</u>	<u>392,854</u>	
<u>Works</u>															
	Works Equipment														Need detail
<u>Water</u>															
	Water Metering	500,000	400,000										100,000	500,000	Towns for Tomorrow
	Water Looping	643,860	429,240				214,620							643,860	Build Canada Fund
	Wellhead Protection	<u>20,000</u>	<u>10,000</u>										<u>10,000</u>	<u>20,000</u>	
	Total	<u>1,163,860</u>	<u>839,240</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>214,620</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>110,000</u>	<u>1,163,860</u>	
<u>Sewer</u>															
	STP Decommissioning														Amount ?
<u>Fire</u>															
	Fire equipment														Amount?
<u>Airport</u>															
	AWOS III	120,000	40,000									40,000	40,000	120,000	Whistler Blackcomb
	Crack sealing	30,000	15,000										15,000	30,000	
	Airport servicing plan	<u>25,000</u>											<u>25,000</u>	<u>25,000</u>	
	Total	<u>175,000</u>	<u>55,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,000</u>	<u>80,000</u>	<u>175,000</u>	
<u>Total Capital Projects</u>		<u>2,063,714</u>	<u>894,240</u>	<u>260,236</u>	<u>0</u>	<u>0</u>	<u>214,620</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>282,618</u>	<u>265,000</u>	<u>1,933,714</u>	
<u>Closing Balances - Revenues</u>					228,171	246,571	122,319	128,990	32,161		44,976				

Village of Pemberton

Mayor and Council Remuneration - 2009

Mayor:

			<u>2008- bi-weekly</u>		<u>2009 - bi-weekly</u>
COUNNT	1/3 non taxable	\$	241.89	\$	249.15
COUNTX	2/3 taxable	\$	483.78	\$	498.29
		\$	725.67	\$	747.44
			<u>2008 annual</u>		<u>2009 annual</u>
		\$	<u>18,867.42</u>	\$	<u>19,433.44</u>

Council:

			<u>2008- bi-weekly</u>		<u>2009 - bi-weekly</u>
COUNNT	1/3 non taxable	\$	89.84	\$	92.54
COUNTX	2/3 taxable	\$	179.67	\$	185.06
		\$	269.51	\$	277.60
			<u>2008 annual</u>		<u>2009 annual</u>
		\$	<u>7,007.26</u>	\$	<u>7,217.48</u>

Computer Allowance:

An additional \$1,000. to each member for purchase of a new computer

04-Jun-09

Council Salary Comparison with Other Like Communities

Name	2008 Population	Mayor Annual Remuneration Including Expense Allowance	Mayor Expense Allowance	Councillor Annual Remuneration Including Expense Allowance	Councillor Expense Allowance	Additional Remuneration for Acting Mayor	Value of Accident Insurance
100 Mile House	1885	13189		6600			
Bowen Island	3362	21018		10509		Not applicable.	Not applicable.
Chase	2409	9600	3168	6000	1980	100 per annum	Not applicable.
Lillooet	2324	12688	0	6916	0	0	25000
Pemberton	2192	19434	6478	7218	2406	None	100000
Princeton	2677	18078		9039		None	50000

Community Enhancement Program/Grant in Aid

Approved: Council Meeting No. 1176
March 20, 2007

The following provides the criteria and process for application to the Community Enhancement Program (CEP) also known as Grant-in-Aid (GIA).

PRIORITIES

The funds available for grants are limited and may not be sufficient to fund all requests for grants made in any one year. Grants will be awarded at Council's discretion and will be authorized by Council resolution.

As such, Council has established the following priorities:

- a) non-profit groups and/or activities which either promote the Village of Pemberton; or
- b) benefit a large number of Pemberton residents; or
- c) involve participation of a large number of Pemberton residents; or
- d) others as authorized by statute.

Applications or events that have secured additional funding through fundraising or own initiative will be given priority.

As a Joint Grant in Aid Program (GIA) is being implemented by the Village of Pemberton and the Squamish-Lillooet Regional District (SLRD), applicants who apply and receive funding from the Village of Pemberton's CEP program, will not be eligible to receive funding from the Joint GIA program in the same calendar year.

APPLICATION PROCESS

- 1) All applications should be filled in on the Schedule 1 application form provided.
- 2) All applications should be accompanied by a copy of your organization's current year's budget and/or event budget that includes revenues and expenses and discloses how the grant will be spent.
- 3) Applications will be received on a continuous basis. Applicants are advised that grants may not be available from year to year and new applications must be made each year.
- 4) The annual budget approval is not considered as a grant-in-aid approval.

SCHEDULE 1
Village of Pemberton
Application for the Community Enhancement Program

- 1) Name of Society/Organization: _____
- 2) Address of Society/Organization: _____

- 3) Amount of Grant Requested: _____
- 4) Total Event Budget Amount: _____
- 5) Total Fundraising (funds from other sources) Budget: _____
- 6) What is the purpose for which the grant is being requested: _____

- 7) How does/will your Society/Organization or event promote or benefit the Village of Pemberton:

- 8) How many Pemberton residents will benefit or participate in the event.

- 9) Contact Person: _____
Title: _____
Mailing Address: _____

Telephone Number: _____ Email Address: _____

Submitted by: _____

Date: _____

Consumer Price Index ♦ October 2009

Consumer Price Index (2002=100)

Highlights

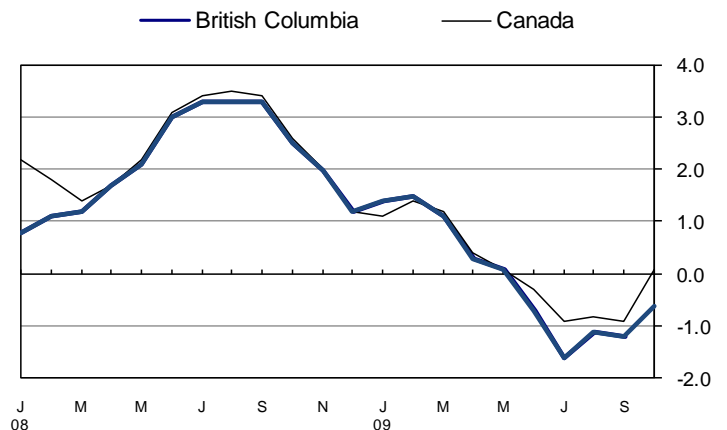
- British Columbia's Consumer Price Index (CPI) fell 0.6% from October 2008, the fifth consecutive month of declines. Prince Edward Island had largest year-over-year drop (-0.8%), while New Brunswick and Quebec shared the highest inflation (+0.5%) compared to last October. Nationally, prices rose 0.1% from a year ago, after four months of declines.
- Among the metropolitan areas, Saint John had highest year-over-year increase in consumer prices (+0.8%), while residents in Charlottetown (-0.7%) experienced the largest decline. Prices fell in both Vancouver (-0.6%) and Victoria (-0.5%) from a year ago.
- Declining energy prices (-11.3%) continue to put downward pressure on BC's Transportation (-4.1%) and Shelter (-3.2%) components. Compared to a year ago, consumers also paid less for owned accommodation (-4.2%). Food prices rose (+1.9%), with increased prices for fish & other seafood (+9.3%) and non-alcoholic beverages (+6.3%) offset by lower prices for fresh vegetables (-3.7%) and fresh fruit (-2.6%). Other notable price increases were seen for reading material (+8.6%), local & commuter public transportation (+3.5%) and alcohol & tobacco products (+2.7%).
- BC's All-Items CPI excluding energy rose 0.4% from October 2008. The comparable figure for Canada was 1.4%.

Note: Statistics Canada will release the November Consumer Price Index on December 17, 2009.

2002=100	All-Items Index	% Change from	
		Sept. 2009	October 2008
Canada	114.6	-0.1	0.1
BC	112.1	-0.5	-0.6
Vancouver	112.7	-0.7	-0.6
Victoria	111.7	-0.4	-0.5
Core Canada ¹	114.2	0.1	1.8

BC and Canada Inflation Trend

(% change, same month of previous year)



2002=100	Latest 12-month Average Index (ending in October 2009)	Latest 12-month Average % Change	2008 Annual Average % Change
Canada	114.2	0.4	2.3
BC	112.2	0.2	2.1
Vancouver	112.8	0.3	2.4
Victoria	111.9	0.3	1.8

¹The Core CPI for Canada: Defined by the Bank of Canada as the All-items index excluding the eight most volatile components (fruit, vegetables, gasoline, fuel oil, natural gas, mortgage interest, inter-city transportation and tobacco products). Also excluded is the effect of changes in indirect taxes on the remaining components.

Consumer Price Index—Terms and Definitions

Base Effect

The 12-month variation in the CPI is calculated by comparing the current month's index with the index for the same month of the previous year. The 12-month change is represented by the difference in the indexes of the reference months. Thus, the 12-month variation can decrease from one month to the next merely because the base serving as the point of comparison increased.

Source: Statistics Canada

Twelve-Month Percent Changes

Also referred to as “year-over-year”, twelve-month percent changes compare indexes for a given month to indexes for the same month of the previous year. As they compare two points in time, they are influenced by unusual or temporary events that can affect either of the two months. Their calculation does not include any of the intervening monthly indexes.

Source: Statistics Canada

Annual Average Index

Annual average indexes are calculated by averaging index levels over the 12 months of

the calendar year. These data should not be confused with the 12-month change in the CPI. By the nature of the calculation, averaging indexes over the calendar year gives a better representation of price behaviour over the whole year and is closer to the concept of an average price. The use of annual averages is considered the preferred option for indexation purposes.

Source: Statistics Canada

Latest Twelve-Month Average Index

The latest twelve-month average index (ending in the current month) is a 12-month moving average of the indexes of the most recent 12 months. It is calculated like the annual average index. Hence, in theory, the December twelve-month average index would be equal to the annual average index for the calendar year. However, in practice, when BC Stats makes these calculations from published data, the December 12-month average index may differ from Statistics Canada's published annual average index due to rounding.

Source: Statistics Canada

More information about the concepts and use of the CPI is available online in the Statistics Canada publication *Your Guide to the Consumer Price Index*, (catalogue 62-557-XIB) (<http://www.statcan.gc.ca/bsolc/olc-cel/olc-cel?catno=62-557-X&lang=eng>)

Prepared by: BC Stats, November 2009

Village of Pemberton

Funds, Reserves and Equity

		<u>31 Dec 08</u>	<u>2009*</u>	<u>31 Dec 09</u>
<u>Restricted funds</u>				
Development cost charges				
	General	211,123	35,448	246,571
	Water	194,832	142,107	336,939
	Sewer	16,810	112,180	128,990
	Park land acquisition	<u>143,155</u>	<u>85,016</u>	<u>228,171</u>
		<u>565,920</u>	<u>374,751</u>	<u>940,671</u>
Other				
	Parking in lieu	<u>32,161</u>	-	<u>32,161</u>
		<u>598,081</u>	<u>374,751</u>	<u>972,832</u>
<u>Reserves for operating purposes</u>				
General fund				
	Equipment replacement	31,526	BUDGET 6,000	31,526
	Capital	100,000	80,582	100,000
	Fire Department		4,166	-
	2009 Addition	-	<u>152,976</u>	<u>152,976</u>
		<u>131,526</u>	<u>152,976</u>	<u>284,502</u>
		<u>729,607</u>	<u>527,727</u>	<u>1,257,334</u>
<u>Financial equity from operations</u>				
	General fund	(271,764)	-	(271,764)
	Water utility fund	302,754	-	302,754
	Sewer utility fund	337,289	-	337,289
	Airport fund	<u>2,970</u>	-	<u>2,970</u>
		<u>371,249</u>	-	<u>371,249</u>
<u>Total capital equity</u>		<u>17,987,617</u>		<u>17,987,617</u>
Total Reserves and Equity		<u>19,088,473</u>	<u>527,727</u>	<u>19,616,200</u>

*** - 2009 DCC's includes Youth Centre, Terrastone and Expedition Station

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25 Nov 09

From: Nigel Protter [<mailto:nigel@exergetics.com>]

Sent: Friday, November 27, 2009 10:46 AM

To: Lamont Caroline

Cc: Pilon Lori; Sturdy Jordan; Naylor Hugh; Downing Hillary; Allen Chris

Subject: PVTA funding request to VOP for 2010

Dear Caroline,

The PVTA has had a very successful year, particularly with respect to the MacKenzie-Owl Trails hub project and the Bike Skills park.

Highlights of the PVTA's results for 2009:

2009 Expenditures are expected to total about \$145,000 (final accounting due EOY2009) 2009 Revenues were \$101,824 (deficit funded by retained cash from 2008)

In 2009, PVTA (in addition to its usual advocacy and other work):

- Built 12 kilometres of all-new sanctioned and standardized multi-use accessible trails
- Significantly upgraded 8 km of existing trails
- Rehabilitated 9 km of existing trails
- Built 5 trail bridges
- Facilitated the construction of the bike skills park
- Installed approximately 75 informative trail route markers
- Created over 500 person-days of paid employment for 24 paid local contractors and employees
- Facilitated approximately 250 person days of volunteer trail works
- Tenured and built a new 3 hectare world class paraglider and hang-glider launch
- Upgraded 5 km of forest service road to access upper MacKenzie basin
- Established new access guidelines for Deer Winter Range in the MacKenzie Basin jointly with the PWA

The PVTA represents the non-partisan voice of the residents of the Village of Pemberton and the SLRD in respect of their ideals and aspirations for urban and back-country connector trails, loop trails, and excursion trails. Our aim is to execute a vision for trails that is informed and guided by our membership, by local and regional trails strategies and management plans, by best practices, and by new ideas and opportunities that arise from time to time such as the recent National Trails Coalition trails infrastructure grant programme.

We are very excited by the development and impending release of the Corridor Recreational Trails Management Plan, and we hope and expect to be called by local government to execute on the trails development concepts outlined in the

document by application of our proven capabilities in trail design and routing, construction, project management, maintenance, trails promotion, financial leveraging, permitting, and fiscal responsibility and accountability.

In this light, we hereby request that the Village of Pemberton allocate \$25,000 to funding the PVTA's activities for the 2010 season.

With this level of funding, and through fund raising efforts by us to leverage your investment in us, we expect to be able to accomplish much more in 2010 and onward by serving the community to firmly establish Pemberton and region as the one of BC's most accessible back-country and mid-country access destinations matched with world-class urban recreation and commuter trails. We expect the Federal Government will again offer trials funding in 2010 so your money will play a key road in matching those funds and the funds we expect from other sources. We have big plans!

Some of the trail development and expansion projects we have in mind for 2010 and beyond:

- Completion of Mackenzie Owl Trails Hub to Owl Lakes
- Lillooet River Pedestrian, bike and horse bridge
- Mt Currie and Garibaldi Park hike/ski access, Green River crossing
- Pemberton South and West (One Mile - Pemberton Creek - Old Rifle Range - Miller Creek)
- Mackenzie Basin
- Owl-Fowl-Tenquille-Area D
- Chain Lakes link completion
- Valley Loop
- and more...

We look forward to working closely with the Village next year and in years to come to do our part to establish the region as one of the best places on earth to live and visit.

all the best

--

Nigel Protter
Executive Director
Pemberton Valley Trails Association
604-894-0116