



Mt. Currie Band – Village of Pemberton Joint Council Meeting

Agenda for the Village of Pemberton/Mount Currie Band Joint Council Meeting to be held
Tuesday, November 7, 2006 7:00 pm to 9:30 pm at Pemberton Secondary School.

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**Joint Mount Currie Band
and Village of Pemberton Council Meeting
June 6, 2006
Ts'zil Learning Centre**

Mount Currie Band *cited* MCB
Mount Currie Band Chief and Council *cited* the Council
Village of Pemberton *cited* VoP

Attendance: Chief Leonard Andrew

Councillors: Alphonse Wallace, Bruce Edmonds, Christopher Irving, Felicity Nelson, Lois Joseph, Martina Pierre, Patricia Williams, Ruth Dick and Shirley Wallace

Others: Sheldon Tetreault, Senior Administrator; Darla John, Recording Secretary; Jordan Sturdy, Mayor of Pemberton (Mayor Sturdy); Stephanie Coughlin, Youth Advisory Committee; Jennie Helmer, VoP Councillor – Winds of Change

Regrets: Councillors Lucinda Phillips, and Morgan Wells

Agenda

- 1. Opening Prayer** **(7:00 pm)**
- 2. Chief Leonard Andrew's Welcome and Introductions**
- 3. Mayor Sturdy's Opening Comments**
- 4. Youth Advisory Committee Presentation – Stephanie Coughlin & Margaret Jones**
- 5. Winds of Change Activity Update – Councillors Bruce Edmonds and Jennie Helmer**
- 6. Agenda Development Exercise**
- 7. Closing Remarks – Chief & Mayor**
- 8. Adjournment**
- 9. Coffee and Cake Social**

7:17 p.m.

1. Opening Prayer

- Councillor Martina Pierre opened the meeting with a prayer.

2. Chief Leonard Andrew

- Council and guests made round table introductions.
- Chief Leonard Andrew stated that the common areas are lands, infrastructure, recreation and that we can work together.
- Chief Leonard Andrew stated this meeting is a start and that the youth are a very prime concern in both communities and youth are majority of communities. We need to work together to meet needs of the communities' youth.

3. Mayor Jordan Sturdy - Opening Comments

- Mayor Sturdy stated that this joint meeting is the beginning of a new time and the Winds of Change is a positive example of this great beginning.

- Mayor Sturdy stated that these meetings and issues suggest that we can work together for the benefits of our communities and the best interests of the youth.
- Mayor Sturdy stated that the youth are very important part of the communities and this was evident at the Pemberton Graduation June 3, 2006.
- Mayor Sturdy stated that issues like transit, pedestrian accommodation, infrastructure, etc are very important to be worked on together.

4. Youth Advisory Committee Presentation – Stephanie Coughlin (Stephanie)

- Stephanie stated that Community Futures sponsored the first youth forum where 12 youth attended with 9 from Pemberton and 3 from Mount Currie. She added that the second grant was for \$25,000 (twenty-five thousand dollars).
- Stephanie stated 4 youth workers were hired for the development and planning.
- Stephanie reviewed the outline of the YOUth Decide forum.
- Stephanie stated they hoped for 20 youth to attend and there were sixty in attendance.
- Stephanie stated that both councils received the forum evaluations which include surveys and pictures and what the youth liked about Pemberton and disliked about Pemberton and what they would like to see in the community.
- Stephanie stated that the Youth Council has been created and she presented the draft of the Youth Council Terms of Reference.
- Stephanie asked for direction on acceptance of the draft Terms of Reference (ToR) and if there should be a council or committee created to make decisions on Youth Council movements.
- Stephanie stated the youth on the council now are very enthusiastic and energetic.
- Mayor Sturdy stated that two members of the Youth Council are off to university and college. He asked what Sheldon Tetreault, Senior Administrator felt about the draft ToR.
- Sheldon Tetreault, Senior Administrator stated that he wasn't aware that there were major decisions needed to be made at council table.
- Stephanie stated that there needed to be decisions at council table to support the Youth council in getting funds and take actions.
- Mayor Sturdy stated that he agreed with the draft ToR and thought the Youth council was active already. He added that he would fully support the Youth Council to be part of the two council tables.
- Stephanie stated that the Youth council would get together to talk and present ideas.
- Mayor Sturdy stated that the VoP Council would review the draft ToR.
- Sheldon Tetreault, Senior Administrator stated that he would get copies of ToR for the Councils to review and make agreement now.
- Councillor Patricia Williams asked if the Youth council would need to apply for another grant and when was the application deadline.
- Stephanie stated that would it be ideal for Chief Leonard Andrew and Mayor Sturdy to apply for grant on behalf of the Youth Council.
- Sheldon Tetreault, Senior Administrator asked if there were any funds left from the last youth forum.
- Stephanie stated there were a few funds left to be a base for the next forum and developed council.
- Stephanie reviewed the draft ToR with the councils.

- Mayor Sturdy stated that he agreed to the terms of mandate and membership.
- Sheldon Tetreault, Senior Administrator asked if the term committee would be a more formal way to address this development.
- Mayor Stated stated that there was a Youth contingent at a meeting in Osoyoos and there were many youth forums and centers in there area. The youth were very engaged in the community.
- Sheldon Tetreault, Senior Administrator stated that the councils need to review the dynamic of how this council would operate as there would be a lot of non-members involved.
- Mayor Sturdy stated that the non-members would assist in teaching and supporting the youth.
- Stephanie stated there could only be one MCB council member required instead of two.
- Stephanie asked if a twelve month term would be agreeable.
- Mayor Stated stated that a one year trial would be ideal to see how this youth council will work.

Motion #1 06-06-2006

Moved by Mayor Jordan Sturdy, seconded by Councillor Martina Pierre, that the Mount Currie Band Chief and Council and Village of Pemberton Council approve the Pemberton Valley Youth Advisory Council Terms of Reference as presented and corrected and direct that it be established immediately and report to the next Joint Council Meeting in September 2006. All in

Favor/Motion Carried

- Stephanie stated that she would await a final response email from each administrator with the final changes to create a final ToR which has been reviewed by each council.

5. Winds of Change Activity Update – Councillors Bruce Edmonds and Jennie Helmer

- Councillor Bruce Edmonds stated that the Winds of Change is not stagnant and it is still in motion.
- Councillor Bruce Edmonds stated that the Crystal Meth Forum had a great turn out from the communities.
- Councillor Bruce Edmonds stated that the community forums are a great way to tackle issues to present to the communities youth and families.
- Councillor Bruce Edmonds stated that the forums are bringing awareness and shedding light on these issues like drugs and alcohol which are kept silent.
- Councillor Bruce Edmonds stated that in Mount Currie the community members are more aware of what is going on behind the closed doors and these forums will help to take action on these issues.
- Councillor Bruce Edmonds stated that one person from each community has been hired to get activities in motion. The first activity was the slo-pitch tournament held May 29, 2006.
- Councillor Bruce Edmonds stated the next Winds of Change meeting will discuss next activity which will be an Elders forum.
- Councillor Bruce Edmonds stated that there was another forum coming up and there is an outline for activities.
- Councillor Jennie Helmer stated that the Winds of Change next step is to implement ideas in the book and there was a grant of \$35,000 (thirty-five thousand dollars) received to begin taking action on bringing the ideas to life.

- Sheldon Tetreault, Senior Administrator stated that although the forums and activities don't directly deal with the issues they are also presented in a way people could handle them.

Councillor Lois Joseph arrived 7:51pm

- Sheldon Tetreault, Senior Administrator stated that the activities like the sports are to help open the door and getting the communities together to start tackling the issues.
- Councillor Alphonse Wallace stated that one idea he had was to have a week long conference to cover issue, talking circles, etc to really cover the topics with youth, councils, and elders.
- Councillor Christopher Irving asked if the forums were ongoing.
- Councillor Jennie Helmer stated that there was limited funding to have the activities but the funding will continue and more activities and issues will be addressed.
- Councillor Martina Pierre stated that including the Youth council will help for them to feel involved not put on or told what to do.
- Sheldon Tetreault, Senior Administrator stated he could get more Winds of Change booklets printed.
- Councillor Martina Pierre stated that this booklet should be shared again at a forum.
- Councillor Jennie Helmer stated that the booklet could be focused on again at the forum this September.

6. Agenda Development Exercise

- Chief Leonard Andrew stated that the administrators would be presenting an Agenda Development Exercise.
- Sheldon Tetreault, Senior Administrator stated that he and Lori Pilon, VoP Administrator have created an exercise with small groups to discuss priorities for these meetings and then discuss the ideas to prepare for quality meetings.
- Sheldon Tetreault, Senior Administrator stated that there would be 4 groups which would discuss their priorities for twenty minutes.

The meeting broke into discussion groups for 20 minutes.

- Mayor Sturdy stated his group felt regional planning was main priority which covers flood protection, cooperative infrastructure, regional transit, emergency planning, and 2010 cooperative leveraging and promoting positive aspects of healthy living.
- Councillor Mark Blundell stated his group covered the same as Mayor Sturdy's group but also included land use planning to have a clear understanding and healthy communities. He added that the communities have high rate of Diabetics. They also covered economic development by using resources in each community to train people as a group.
- Councillor Kirsten McLeod stated their group covered same areas but also included recreation services, policing, environment, joint facilities for arts, etc.
- Councillor David MacKenzie stated they covered emergency services, land use, health services – facilities and how to better advocate for needs, arts and cultural welcoming center, economic development for tourism opportunities.
- Councillor Bruce Edmonds stated they discussed implementing the Winds of Change, youth involvement, 2010 opportunities of involvement and impacts, land use planning – airport, Independent Power Projects, highways, infrastructure, sea to sky leadership, recreation, etc.
- Sheldon Tetreault, Senior Administrator stated that the next step is to identify main priorities and each member can check 3 top priorities to create a main list for the next joint council meeting agenda.

8:53pm Break for Coffee

9:10pm Reconvened

- Sheldon Tetreault, Senior Administrator stated the top five priorities are land use planning, emergency preparedness plan, Winds of Change implementation, Economic Development, agri-tourism, and recreation.
- Sheldon Tetreault, Senior Administrator asked what would be covered in land use planning.
- Sheldon Tetreault, Senior Administrator asked what would be covered in emergency planning.
- Mayor Sturdy stated that the emergency plans should be reviewed annually.
- Councillor Patricia Williams stated that Councillor Lucinda Phillips and MCB member Carolyn Ward attended an Emergency Social Services training to do forms and procedures. She asked if the council would get a report.
- Sheldon Tetreault, Senior Administrator asked what would happen with implementation of the Winds of Change.
- Councillor Mark Blundell suggested that a Mount Currie Chief and Council member needs to be on the Pemberton health board as the health center is a service to the whole valley not just Pemberton.
- Sheldon Tetreault, Senior Administrator stated that there be ongoing reporting of Winds of Change and health board initiatives and supporting of activities.
- Sheldon Tetreault, Senior Administrator asked what specifically councils could discuss in regards to Economic Development.
- Councillor Mark Blundell stated that the councils could find consensus together to work on ideas like education and skills training to provide post secondary in this area and at the facility here in the community.
- Mayor Sturdy stated that lack of attendance to open courses could be from lack of communication and advertisements to outside communities.
- Sheldon Tetreault, Senior Administrator stated that Capilano College could be invited to a meeting to present what they could offer through the Ts'zil Learning Centre.
- Councillor Ruth Dick stated that she has a message to involve the Village of Pemberton in the Employment and Training forum.
- Sheldon Tetreault, Senior Administrator asked what could be covered in agri-tourism amongst the councils.
- Mayor Sturdy stated that the councils need to develop a joint strategy to promote each other's interests.
- Councillor David MacKenzie stated that the idea of a welcoming center would be a gateway to inform visitors about the area and what the valley has to offer; an the opening of the valley to provide cultural opportunities, travel info, art, adventure experience, shopping, etc.
- Councillor Jennie Helmer stated that we need to discuss the opportunities to take advantage of the 2010 Olympics.
- Councillor Mark Blundell stated that a work group needs to be developed to present the Lil'wat culture to the Village of Pemberton in a song and/or dance presentation to share and inform about traditional ways and ceremonies.
- Sheldon Tetreault, Senior Administrator stated that they need to meet with someone who has experienced the impacts of the Olympics as a smaller community outside main city holding Olympics.

- Councillor Ruth Dick stated that studies were done on socio-economic impacts and may be requested from VANOC.
- Mayor Sturdy stated that the councils need to become fully aware of what the immediate impacts will be to our communities.
- Councillor Mark Blundell stated that the councils need to work together to be stronger to fight for the same agenda and not as separates.
- Sheldon Tetreault, Senior Administrator asked what the joint council would cover on recreation.
- Councillor Ruth Dick stated that the study should be reviewed on recreation needs from the joint recreation forum.
- Mayor Sturdy stated that the communities need to share information on what recreation programs are available.
- Sheldon Tetreault, Senior Administrator stated that a joint meeting could discuss the joint strategies for recreation programs and activities. He added that there is a proposal for gym renovations in Mount Currie.
- Mayor Sturdy stated that the regional district runs the recreation programs in Pemberton.
- Sheldon Tetreault, Senior Administrator asked if there were any additions for the joint learning opportunities.
- Councillor Bruce Edmonds stated that there needs to be clear understanding of each government and open communication.
- Councillor Bruce Edmonds added that there needs to be a services inventory done for each government and emergency planning.
- Councillor Mark Blundell stated that the MCB needs to present and inform the VoP about the Lil'wat Culture and traditions so that the VoP are to be able to promote the culture to tourism industry.

7. Closing Remarks – Mayor Sturdy & Chief Leonard Andrew

- Chief Leonard Andrew asked the council to each share their experience of meeting.
- Lori Pilon, VoP Administrator stated she had wonderful experience and looks forward to bringing this info together to the next joint meeting.
- Councillor Mark Blundell stated that he enjoyed the joint meeting process and looks forward to what will come from working together. He added that the joint meeting process is productive.
- Councillor Alphonse Wallace stated that this joint meeting has covered many issues that need to be covered by both communities working together.
- Councillor Ruth Dick stated that there was a lot discussed but there was no outline made to present to the Youth council and that they do need to be acknowledged.
- Councillor Kirsten McLeod stated that this was an excellent meeting and she looks forward to taking action on the issues addressed.
- Councillor Shirley Wallace stated that we addressed many joint concerns and goals.
- Councillor David MacKenzie stated that many issues were put on the table and conflicts can be addressed together to keep moving forward.
- Councillor Patricia Williams stated that we need to address the history of the Pemberton Valley and the many relations and include this in the classrooms so that the youth are aware of their ancestors, relatives, stories and histories.

- Councillor Felicity Nelson stated it was nice to meet everyone and it was good to get to know the other council in person.
- Councillor Christopher Irving stated that it was great meeting and it was good to see the youth and future addressed. He stated this is a good start.
- Councillor Bruce Edmonds stated this was a good meeting and it was nice to see the VoP and the meeting has brought real community feeling.
- Councillor Martina Pierre stated that working together also means making sure we remember uniqueness of each community and stay focused to sustain same ideas and develop with caution as 2010 approaches. We need to protect each other's values and work together to protect the Valley.
- Councillor Jennie Helmer agreed that we need to remember uniqueness and respect uniqueness of each community and resources.
- Mayor Sturdy stated that he now realizes there are more commonalities than differences and the best we can do for youth is provide examples by planning, progress, action in best interests of the whole Valley.
- Chief Leonard Andrew thanked the VoP for attendance and this was a great start to strengthening the communities to come and work together.
- Chief Leonard Andrew stated that this meeting is an example of the positives of working together toward common goals and we must deal with what is happening around us together.
- Chief Leonard Andrew stated that we need to work, play and live together.
- Sheldon Tetreault, Senior Administrator stated that the leadership initiative to work together sets tone for councils to work together.
- Councillor Lois Joseph stated that there would be culture shown at the Lil'wat7ul Cultural Center opening and all were invited to see fire ceremony at 10am June 8, 2006.
- Mayor Sturdy asked if it was open for drop-in if he could not attend entire ceremony.
- Councillor Lois Joseph reviewed the agenda for the opening.
- Councillor Lois Joseph stated she enjoyed the meeting and is glad that the communities coming together and remembering we are neighbors and need to work together for the youth and future.
- Councillor Lois Joseph stated that this was a great opportunity to work together and get things moving for the youth and great for councils to set example for the youth to follow.

8. Adjournment

10:03p.m.

Secretary

Chairperson

Date Signed

Pemberton Valley
YOUTH ADVISORY COUNCIL (YAC)

Terms of Reference

Mandate:

1. To act as a resource to the Joint Council of the Village of Pemberton and the Mount Currie Band on issues affecting youth in Pemberton and Mount Currie.
2. To provide the youth viewpoint to the Joint Council on issues such as community safety, health, recreation/sport, employment and environment.
3. To take any action in accordance with the Joint Councils' request regarding youth in the communities.
4. To encourage an understanding by youth of Municipal and First Nations governance.
5. To provide an opportunity for the two communities to see the positive elements of our youth.

Membership and Advisors:

The Youth Advisory Council (YAC) shall consist of eight (8) voting youth members as follows:

1. All voting youth members shall be residents of Pemberton or Mount Currie between the ages of 13 and 21 years old.
2. Youth members shall be represented as follows:

Pemberton Secondary School	Three (3) members
Xit'olacw Community School	Three (3) members
Member at Large, representing Mount Currie	One (1) member
Member at Large, representing Pemberton	One (1) member
3. Once representation is established, the YAC will review the membership and will make recommendations to the Joint Council.
4. The youth members will be volunteers from the community and appointments will be made through the student body of local schools (includes Members at Large).

5. Youth Council (YAC) members may draw on the advice, expertise and resources of the following groups to advance this discussion:

Village of Pemberton Council
Mount Currie Band Council
Parks and Recreation Department
Parent Advisory Committee
First Nations Parent Advisory Committee
Police School Liaison Officer
Tribal Police
Public Health

6. Advisors may participate in debate but shall not move or second motions, nor vote on a matter before the YAC.

Term:

The term for all members will be for a two (2) year term beginning April 1st except for the 2006 – 2007 year.

Initially, four (4) members of the YAC shall be appointed for a two (2) year period and four (4) members of the YAC shall be appointed for a one (1) year period.

After the first year all appointments will be for a two (2) year term as stated above.

Chair:

The YAC will select from among the voting members, two (2) co-chairs for each year commencing April 1st. The Chairs' shall be representative of Mount Currie Band and Village of Pemberton and terms shall not exceed two (2) consecutive years.

In the absence of both Chairs, the youth members present shall select one of the voting members to act as Chair at that meeting.

Meetings and Minutes:

1. The number of meetings of the Youth Advisory Council (YAC) will be determined by the YAC.
2. Special meetings may be called by the Co-Chairs or Council at any time.
3. Meetings will rotate between the communities of Pemberton and Mount Currie.

- Minutes of meetings of the YAC will be recorded by the appointed minute-taker for the meeting. Minutes will be typed up and sent to committee members by a staff member from the Village of Pemberton.

Attendance:

Members shall advise the Co-chairs of their intent to attend or to be absent from a meeting. Any member who is absent from three consecutive meetings of the YAC, or in excess of one-third of all meetings over any six (6) month period without leave of absence from the YAC, or a reason satisfactory to the YAC, shall by YAC resolution, cease to be a member of the YAC.

The Joint Council shall have the power to remove any member of the YAC at any time.

Youth who are not members of the Youth Advisory Council (YAC) may attend any open meetings of the YAC.

Quorum:

A quorum shall consist of half plus one of the current voting membership at any given time.

If a quorum is not present within thirty (30) minutes following the time at which the meeting was to commence, the Recording Secretary shall record the names of the members present at the meeting, and the meeting shall stand adjourned.

Presentation:

Quarterly, the YAC will be responsible for attending Joint Council meetings between the Village of Pemberton and Mount Currie to present, inform and update members of both Councils.

The Mayor of Pemberton and the Chief of Mount Currie will determine dates for such meetings. The office of the Village of Pemberton will inform committee members of meeting dates and locations.

VILLAGE OF PEMBERTON

MOUNT CURRIE BAND

MAYOR

CHIEF

DATE

DATE



DRAFT

Mt Currie Band-VOP Joint Council Future Agenda Items

At the Joint Council meeting held June 6, 2006, a number of agenda items for future meetings were identified and prioritized. The list, as well as current steps being taken to advance each topic follows:

Future Discussion Items

1. Sub-Regional Land Use Planning

That a joint land use planning exercise for the Pemberton Valley be held and will include representatives from Lil'wat Nation, Village of Pemberton and Squamish Lillooet Regional District. The purpose of the planning exercise is to:

- identify and understand traditional land use
- identify appropriate land uses regardless of land ownership or boundaries
- ensure, to the extent possible, that land use plans for the three jurisdictions are compatible
- inform each jurisdiction's official community plan and/or land use documents
- identify most appropriate location for boundaries

Action to Date: An application to the Ministry of Community Services for funding to conduct a Regional Land Use Planning exercise has been approved in principal. SLRD is lead agency on this application.

Staff representatives from all three jurisdictions came together to develop terms of reference for the planning study. Village of Pemberton and SLRD have approved the terms of reference and Lil'wat Nation is currently considering them. Upon approval the study will be commenced and completed in six months.

2. Emergency Planning

That emergency plans insofar as they relate to the Pemberton Valley for all three jurisdictions be reviewed and if possible a joint tabletop exercise be held. The purpose of the review and exercise is to:

- identify hazards, risks and resources for the community at large
- identify gaps in resources and training and develop a joint action plan for addressing these gaps
- update and coordinate emergency plans in each jurisdiction, and
- improve emergency preparedness

Action to Date: The Village of Pemberton has been approved for funding in the amount of \$5,000 under the UBCM's 2006 Emergency Plan Program to hold a table top exercise.

Representative from emergency response organizations including Fire Chiefs Charles Frank and Russell Mack have met to plan the exercise.

Next Steps:

- Explore and report on joint training opportunities
- Plan regular joint emergency planning exercises
- Explore and report on opportunities for mutual aid
- Develop draft proposal to explore joint investment in emergency preparedness infrastructure and complementary services.

3. Promote Positive/Healthy Lifestyles

That the two communities promote positive and healthy lifestyle choices and further promote the Winds of Change initiative. The Village of Pemberton, in partnership with Mt Currie Band, has accessed funding in the amount of \$35,000 from UBCM Community Health Promotion Fund to further implement recommendations in the Winds of Change document. Lucinda Phillips and Carrie Turchinetz have been contracted from each community to work together to organize and host:

- an active living and participation celebration (slow pitch)
- an Elder's luncheon
- four community forums (two in Pemberton and two in Mt Currie)
- a health and law enforcement focus group
- youth contest

Additional Winds of Change booklets have been reprinted and are available.

Next Steps:

- Support formation of a joint Winds of Change Committee. Draft Terms of Reference attached.
- Ongoing development and reporting on joint initiatives i.e. grant applications, exploring the creation of a memorial to honor Ross Leo, explore opportunities for creation of public art including work by Lil'wat Nation artists.

4. Recreation

That the two communities share information on existing recreation programs and facilities, identify what services and facilities are desirable, and identify opportunities to work together to provide those services and facilities.

Action to Date: In 2005 the Village of Pemberton, in partnership with Mt Currie Band, accessed funding from UBCM to hold a Community-to-Community Forum. The purpose of the forum, which was held December 1, 2005, was to bring members of the public and elected officials from Mt Currie, Village of Pemberton, and SLRD together to discuss each community's recreation interests and to identify opportunities to cooperate on the provision of services and facilities.

Outcome: The forum emphasized the need for Mount Currie, Pemberton and the SLRD to work together in planning for recreational development in the region.

Next Step:

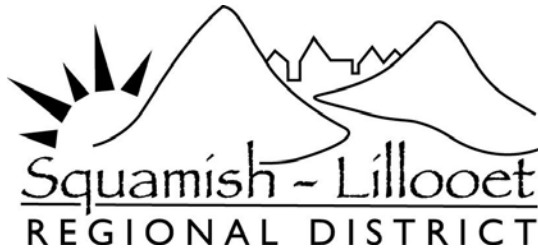
- Explore Mount Currie involvement on the Village/Regional District Joint Recreation Board

5. Economic Development

That the two communities jointly explore how to partner on promoting economic development in the region.

Action to Date: An application has been made under the UBCM's Community-to-Community Forum funding to hold a forum in 2006 that would involve:

- identifying economic development opportunities including potential for tourism development
- explore opportunities arising from the 2010 Olympics
- identify impacts, both positive and negative, and develop plan to mitigate
- identify education/training requirements and develop plan in cooperation with Capilano College and other established education/training institutes to address requirements
- develop economic development strategy



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September 5, 2006

Lori Pilon
Administrator
Village of Pemberton

Via email to: lpilon@pemberton.ca

Dear Roger:

Re: Lil'wat Nation - Village of Pemberton - Electoral Area C Planning Study

This is to advise that the SLRD Regional Board, at its meeting on August 28, 2006 passed the following resolutions:

1. That the terms of reference for a Lil'wat Nation, Village of Pemberton and Electoral Area C Sub-regional Planning Study component of the Regional Growth Strategy be approved.
2. That the terms of reference be referred to the councils of the Lil'wat Nation and Village of Pemberton for approval.
3. That the Resort Municipality of Whistler be invited to participate in the sub-regional planning study.

THAT the motion be amended so that the words "i.e. Rutherford Creek area and the lower Soo Valley" in clause 2 under Study Area of the terms of reference be struck.

Vote on the amendment

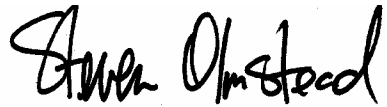
CARRIED

The question was called on the motion as amended and

CARRIED

The revised terms of reference, dated September 5, 2006, are attached. Please notify us when your Council has endorsed them. If you require further information or clarification, please contact me.

Yours truly,

A handwritten signature in black ink that reads "Steven Olmstead". The signature is written in a cursive, slightly slanted style.

Steven Olmstead
Manager of Planning and Development

SO/lg

cc. Roger Lundie, Lil'wat Nation, via email: roger_lundie@lilwatnation.com

Lil'wat - Pemberton – Area C Sub-regional Planning Study
TERMS OF REFERENCE
September 5, 2006

These terms of reference are intended to guide the completion of a sub-regional land use planning study for Squamish Lillooet Regional District, Village of Pemberton and the Lil'wat Lil'wat Nation. The plan will facilitate the Regional Growth Strategy, the update of the Official Community Plans for the Village of Pemberton and Electoral Area 'C' and the Lil'wat Nation land use plans. It will also provide information for subsequent review of local governance options.

Study Area:

All land within Electoral Area C, the Village of Pemberton and Lil'wat Nation reserve lands are included in the planning area; however, the sub-regional planning study exercise will focus primary attention on:

1. the immediate environs of Pemberton (including the Benchlands, Mosquito Lake/Ivey Lake area and the lower slopes between the Plateau and Mt Currie) and
2. lands accessible from Hwy 99 from Whistler to Pemberton

as shown on the attached map.

Background:

It is apparent from Regional Growth Strategy work to date and other discussions that:

- A collaborative framework for coordinating the development of land use policies for the Regional District RGS, Village of Pemberton, Electoral Area C and First Nations is recognized as desirable;
- A locally-based, focussed analysis of the development potential and community's aspirations with respect to future long term land use for the Pemberton area should be undertaken in conjunction with the overall Regional Growth Strategy (RGS);
- Review of the Official Community Plans for both the Village of Pemberton and Electoral Area C are underway and significant questions regarding the scale, location, timing and form of future development need to be explored through joint dialogue;
- Future discussions and decisions on municipal boundary extensions are linked to decisions regarding settlement growth and containment;

- Land transfers and accommodation agreements between the Crown and First Nations are leading to the Lil'wat Nation's emergence as a major land owner in the Village of Pemberton and Electoral Area C;
- There is a key interest on behalf of the Lil'wat Nation in working together with the other local governments on land use and other related matters that will improve the liveability of all communities, as expressed through the acceptance of the Lil'wat Nation/SLRD Protocol agreement dated the 20th of February 2006.

Further, at their June 6, 2006 meeting, the Lil'wat Nation –Village of Pemberton Joint Council endorsed a sub-regional land use planning exercise that will include representatives from Lil'wat Nation, Village of Pemberton and Squamish Lillooet Regional District. The purpose of the planning exercise is to:

- identify and understand traditional land use;
- identify appropriate land uses regardless of land ownership or boundaries;
- ensure, to the extent possible, that land use plans for the three jurisdictions are compatible;
- inform each jurisdiction's official community plan and/or land use documents; and
- identify most appropriate boundaries for local government structure .¹

Subsequently, the Ministry of Community Services proposed to support a process for the Squamish Lillooet Regional District, the Village of Pemberton and the Lil'wat Nation to work collaboratively on growth management, land use, servicing and governance issues. The Ministry has proposed a joint study linked to the formal local government planning instruments of Regional Growth Strategies and Official Community Plans, and guided by the following²:

- *The Study should be developed consistent with the principles established by the SLRD Regional Board for the Regional Growth Strategy Memorandum of Understanding;*³
- *The Study would be the basis of the RGS content for the Pemberton Valley area;*
- *The Study will be a forum to consider the interests of the Lil'wat Nation; and*
- *The Study will inform and guide the content of the Community Plans for both Electoral Area C and the Village, as well as the Lil'wat Nation on-reserve Land Use Plan.*

Purpose:

¹ Lil'wat Nation -VOP Joint Council, Future Agenda Items June 6, 2006.

² As per the Letter to SLRD and Village of Pemberton from Derek Trimmer, Ministry of Community Services, dated June 28, 2006 attached as Appendix 1.

³ RGS Memorandum of Understanding attached as Appendix 2.

The purpose of this sub-regional planning study is to provide overall policy direction for managing long-term urban growth in the Pemberton-Mt. Currie area and to address other areas of interest in Area C. This direction can serve to guide more detailed planning by Village of Pemberton, SLRD and Lil'wat Nation. The intended outcome of this strategic planning exercise is a coordinated land use planning framework among local governments and First Nations based on mutual trust, respect, understanding and recognition of interests and values, including the mutual benefits of comprehensive land use planning.

Objectives:

- To analyze and evaluate opportunities to accommodate and manage projected population growth in a manner consistent with the principles of 'compact sustainable communities'.
- To recommend long term growth management policies that can be integrated with the Regional Growth Strategy and local community planning processes.
- To identify the implications of growth management policy recommendations for future discussion of local governance arrangements and boundaries.

Deliverables:

- **Technical Report** that analyzes long term population growth projections and the current and potential land supply to provide for the anticipated growth, including alternative sub-regional development scenarios and the implications for expansion of development services from a social, environmental, and economic perspective.
- **Recommended Land Use Guidelines** at a sub-regional scale to inform, guide and coordinate growth management directions, Official Community Plans and First Nations development planning based on shared interests and values.
- **A Proposed Process to Consider Future Infrastructure and Servicing Issues** in regard to road networks, water supply, sewage treatment, drainage management/flood protection, and solid waste management requirements and options that could form part of the long term development planning cooperation for the area.

Proposed Work Tasks:

1. Estimate future population under a range of potential growth rates over 5, 10 and 20 year horizons and assess the implications for residential and commercial land supply.

Information resources to inform this assessment include the RGS Base Case Report and in particular the Urban Futures population/demographic Baxter analysis. If available, information will include updates from the 2006 Census and projections prepared by or for the Lil'wat Nation and/or Village of Pemberton.

2. Inventory and assess the land supply and growth potential starting with existing, designated settlement areas (in-fill, densification, urban reserve, etc.) and including First Nations transfer lands. A mapping approach will be used to identify and analyze relatively "constraint free" development lands in existing plans through analysis of areas in ALR; riparian areas; slopes > 40 %; floodplains or other hazard areas; BC Hydro/CN Rail rights of way; etc.

Information will be gathered from available existing sources such as Lil'wat Nation land use plans, Village of Pemberton OCP, Electoral Area C OCP, SLRD cadastral base maps, provincial TRIM mapping, the Sea to Sky Sensitive Habitat Atlas.

3. Estimate the population that can be accommodated on the development lands under a range of development scenarios from low density rural residential to a "compact development" scenario.
4. Evaluate the need for and potential timing of expansion of settlement areas to accommodate projected growth.
5. Identify the policy issues and options for long term settlement growth in the study area in relation to smart growth principles and Goal 1 of the RGS – Compact, Sustainable Communities. The criteria for considering these issues and options will include:
 - long term urban form and density;
 - transportation options including low impact alternatives to the car;
 - servicing costs and efficiencies;
 - protection of environmentally and culturally sensitive areas;
 - phasing of future urban growth.

6. Prepare a technical report and mapping that summarizes the key issues, options recommendations.
7. Hold an elected officials forum and public consultation session(s) to review the growth management policy issues, options and recommendations and related development servicing implications.
8. Identify areas of agreement and unresolved issues. Finalize report and use results to inform the Regional Growth Strategy and local land use/community plans.

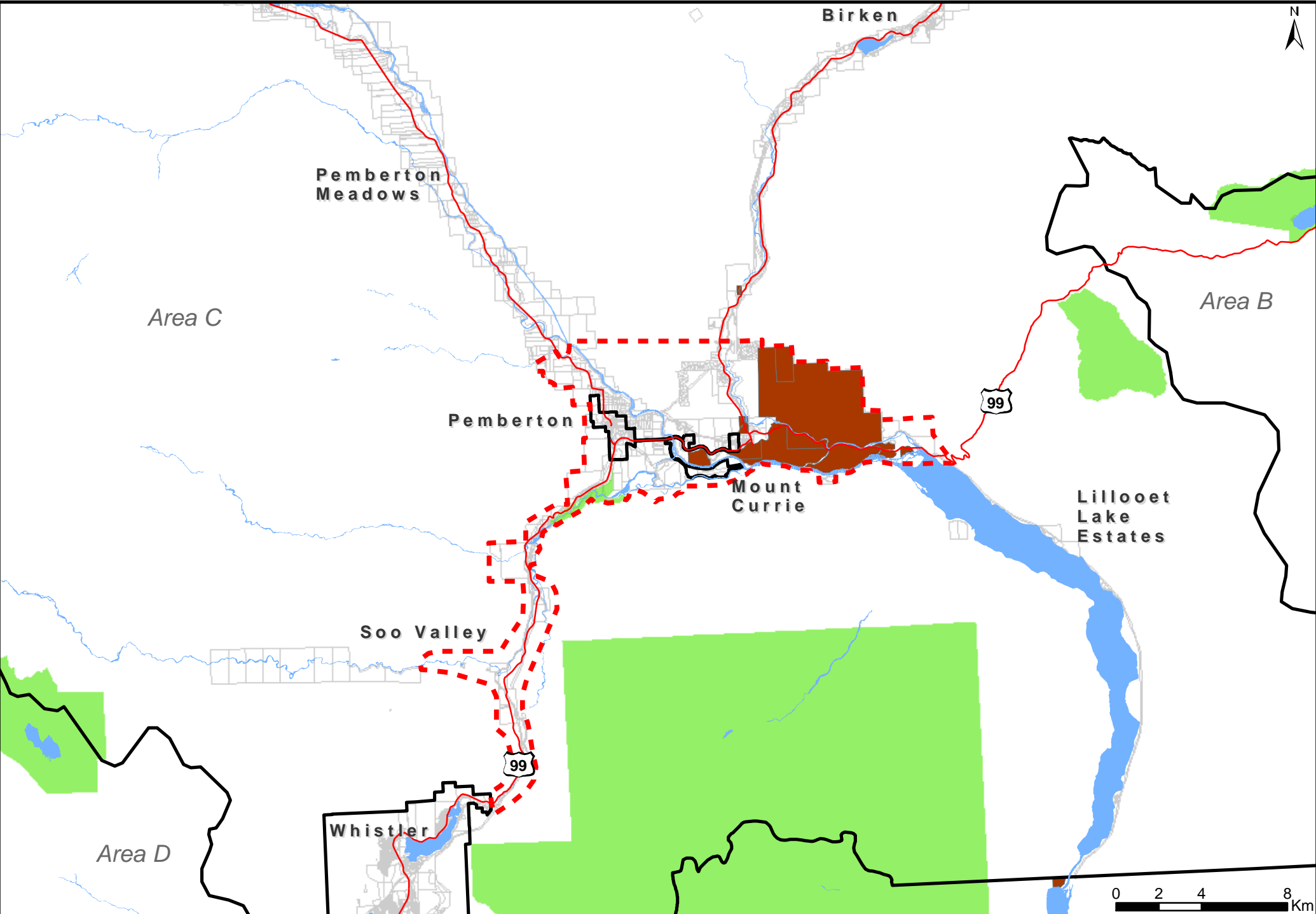
Ideal Work Schedule:

	Task	Work Schedule (target dates)	Status
1	Prepare and discuss draft terms of reference	July - August	Meetings held – with VoP and Lil’wat Nation senior staff
2	Terms of reference to Regional Board, VoP and Lil’wat Nation councils to endorse	September	On August Board agenda
3	If RFP required, circulate terms of reference to consultants	Confirm consultant at October Board meeting	
4	Technical analysis – review and compile population projections	(prior to September 14)	
5	Land Use Planning Committee Meeting	(September 14)	
6	Technical analysis – map “constraint free” development opportunities	(September 25 or sooner)	
7	Tasks 3 – 4 in work plan: assess land supply under different development scenarios	Mid - October	
8	Land Use Planning Committee Meeting	(October 12)	
9	Task 5: identify policy issues and options;	(November 14)	
10	Land Use Planning Committee Meeting	(November 16)	
11	Task 6: Prepare technical report and finalize mapping	December	
12	Land Use Planning Committee Meeting	(January 4)	
13	Elected Officials Forum	Mid – late	

		January	
14	Public presentation	After EOF	
15	Land Use Planning Committee	(February 8)	
15	Finalize and present report	February 26 Board meeting	

Proposed Budget:

Consultants	~\$25,000 – 30,000
Mapping	~\$10,000
Miscellaneous/Contingency (advertising, meetings, etc.)	\$5,000



Area C Subregional Planning

- Legend**
- Electoral Area Boundary
 - Major Road
 - ICI Lots
 - Parks & Protected Areas
 - Indian Reserve
 - Lil'wat Nation/Pemberton/Hwy 99 Focus Area

June 28, 2006

Paul Edgington, Administrator
Squamish-Lillooet Regional District

Lori Pilon, Administrator
Village of Pemberton

Hi, Paul & Lori:

Re: Pemberton Valley Planning Study

As a follow up to the meeting (April 25) with SLRD and Village representatives, and subsequent discussions, this memo will provide some thoughts on the idea of a joint planning study for the Pemberton Valley area (Study)

In principle, the Ministry would be very supportive of this initiative, as a forum for the two local governments to work collaboratively with the Mount Currie Band. The purpose of the study, stated very generally, would be to consider the range of land use and development, service and governance aspects for the communities that comprise the Pemberton Valley area.

From a Ministry perspective, the key thing for this Study will be to ensure that it is integrated into, and consistent with, the overall process for developing a regional Growth Strategy (RGS). Effectively, this means that the Study for the Pemberton Valley should be strongly linked to the formal local government planning instruments of RGS and OCP's, as follows:

- The Study should be developed consistent with the principles established by the SLRD board for the RGS, in the Memorandum of Understanding;
- The Study would be the basis of the RGS content for the Pemberton Valley area;
- The Study will be a forum to consider the interests of the Mount Currie Band; and

- The Study will inform and guide the content of the Community Plans for both Electoral Area C and the Village.

.../2

In regards to a funding contribution from the Ministry, we have a general commitment to fund the next stages of the RGS work. There is also a previous commitment to fund some services / governance work for the area.

It is suggested that the SLRD, together with the Village and the Mount Currie Band, develop a funding request for a work program that integrates the Study work with the next stage of the RGS work. In particular, this should identify the overlapping work, and the facilitation and consultation work that would be associated with the Study. While the leading aspect of the Study is clearly land use, the work program could also identify local governance and services as a part of the Study.

The Ministry views the proposed Study as an innovative approach that may be a model for other joint planning initiatives between local governments and First Nations. This may give flexibility for the Ministry in considering funding, since it potentially allows for use of the Smart Development Partnerships program. However, it is suggested that, once you have developed a work program for review, we will consider how best to design the program funding.

Please continue to liaise with Cynthia and Brent as your primary contacts to advance this planning work.

Cheers,

Derek Trimmer
Director

pc: Cynthia Hawksworth / Brent Mueller, IRPD, MCS

Memorandum of Understanding

Between

The District of Squamish,

The Resort Municipality of Whistler,

The Village of Pemberton,

The District of Lillooet,

And

The Squamish-Lillooet Regional District

(Collectively referred to as the “Parties”)

Respecting the

Principles to address key issues of the Regional Growth Strategy

Whereas the Parties are committed to co-operating and collaborating where possible to address matters of common regional concern; and

Whereas the Parties wish to be respectful of each other, their jurisdictions, and their processes;

Whereas the Parties wish to maintain good communications and co-ordination with respect to land-use and other decisions of a regional and sub-regional nature in advance of adoption of a Regional Growth Strategy; and

Whereas the Parties share a desire to ensure that decisions on land use and related matters result in net social, economic and environmental benefits; and

Whereas the Parties share a desired future vision for the region, as articulated by the following Vision Statement:

Our vision of the Squamish-Lillooet Regional District in 2025 and beyond is of:

A region comprised of diverse, distinct and liveable communities that are strengthened and unified by a shared commitment to:

- Protect the region’s natural beauty;
- Enhance the region’s world-class outdoor recreation;
- Foster balanced and sustainable economic growth; and
- Make decisions that engage local, provincial, federal and First Nation governments, and reflect the values of communities.

Therefore the Parties hereby mutually agree as follows:

1. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to guide decision-making on key regional issues until the Regional Growth Strategy is adopted. The Parties agree to consider the principles set out in this MOU when deliberating on land use and other matters of regional significance. This M.O.U. recognizes two distinct areas of the regional district (see Schedule A): the priority of the North is managed economic recovery, and the priority of the South is managed growth.

2. TERM

This MOU shall serve until such time as a Regional Growth Strategy has been accepted by the affected local governments and adopted by the Board of the Squamish-Lillooet Regional District, at which time the MOU shall expire. Adoption of the Regional Growth Strategy is contemplated to occur by the end of 2006. If the Regional Growth Strategy is not completed by this time, the Parties agree to review the MOU and amend it as necessary.

3. PRINCIPLES

The Parties agree that although many issues have been identified as regionally significant, decision-making with respect to the following six regionally significant issues will occur based upon the principles described in this MOU.

A. Land Use

The Parties recognize the purpose of this document and endorse the attached principles of Smart Growth and Sustainability for the preparation of the Regional Growth Strategy (see Schedule B). The regional growth approach will focus on urban containment or nodes of development within existing and planned communities. Smart Growth principles and the desire for compact communities with accessible public spaces and complete services will be the basis for land use planning. (For explanations of terms shown in **bold font**, see Schedule C).

The following principles shall guide decision-making with respect to Land Use until adoption of the Regional Growth Strategy:

- i) New urban settlement should be located within existing **Urban** communities. Settlements outside of existing urban communities should only be considered where there is clear support for such development in adopted Official Community Plans, or other growth management policies, or Official Community Plans currently in preparation or under review as of the date of this agreement.
- ii) Except as provided in principle i) above, existing **Non-Urban** communities should retain their **Non-Urban** character.
- iii) Except as provided in principle i) above, existing **Non-Settlement** areas should remain as such. Settlement should be discouraged in existing areas used for agriculture, forest management, timber-harvesting, public and commercial back-country recreation, and other resource activities.

- iv) Within existing communities, Smart Growth shall be practiced to conserve open space regionally addressing the need for sustainable land use that will protect the region's natural environment and cultural heritage;
- v) Within existing communities, Smart Growth shall be practiced to reduce the threat to farm and rangeland;
- vi) During preparation of the Regional Growth Strategy, Official Community Plans should be consistent with Smart Growth Principles (see Schedule B).

B. Transportation

The following principles shall guide decision making with respect to Transportation until adoption of the Regional Growth Strategy:

- i) The Smart Growth principle of promoting a variety of low impact transportation options to the car and a Transportation Demand Management (TDM), multi-modal approach shall be applied to corridor challenges;
- ii) The Parties will support efforts to improve safety of roads that connect rural communities (e.g. the Duffey Lake Road, Hurley FSR, In-Shuck-CH FSR, Highway 40, and the Highline Road/Douglas Trail);
- iii) Provision of transit service will be encouraged in the design of new urban developments in the Sea to Sky Corridor;
- iv) The Parties agree that it is a goal to strive towards a better regional transportation system, to reduce reliance on single-occupant automobiles in commuter traffic.

C. Affordable Housing

The following principle shall guide decision making with respect to Affordable Housing until adoption of the Regional Growth Strategy:

- i) The Parties are encouraged to seek a balance of jobs and housing within each community, and to secure a supply of housing that remains affordable for local employees and residents over the long-term. Strategies such as zoning for secondary suites and other innovative zoning, financial tools, deed-restricted price, resale control and rent geared to income are encouraged;
- ii) The Parties are committed to working together to address the issue of housing affordability with senior levels of government and their respective crown agencies.

D. Economic Development

The following principle shall guide decision making with respect to Economic Development until adoption of the Regional Growth Strategy:

- i) The Parties will be supportive of opportunities to foster economic development throughout the regional district where social, economic, environmental, and community values are addressed in a balanced and sustainable manner;
- ii) The Parties acknowledge regional economic differences, and support sustainable economic development in the North;
- iii) The Parties recognize that there may be managed economic development initiatives in the North that could be located outside of urban settlements provided that the initiative is consistent with Smart Growth Principles.

E. First Nations Consultation

The Parties recognize that First Nations in the Squamish-Lillooet Regional District have asserted within their traditional territories aboriginal rights and title.

The following principle shall guide decision making with respect to consultation with First Nations until adoption of the Regional Growth Strategy:

- i) Consultation with First Nations on the development of the Regional Growth Strategy shall be encouraged and proceed without prejudice to any aboriginal rights or title that may currently exist, or be further defined through treaty or other processes.

F. Boundary Expansion Consultation

The following principle shall guide decision-making with respect to boundary expansions until adoption of the Regional Growth Strategy:

- i) The Parties agree to consult with Electoral Area Directors and the SLRD on matters respecting boundary expansions.

4. REQUEST FOR REVIEW

Any Party may request a review of the content and meaning of the MOU by giving 30 days notice to each of the other Parties.

5. MONITORING AND COMMUNICATION

The Elected Officials Forum shall serve as a body for monitoring and communication with respect to the MOU and any issues arising from it.

6. RECOMMENDATIONS FOR ENDORSEMENT

Electoral Area Directors Committee

December 16, 2005

Council of District of Squamish

November 7, 2005

Council of Resort Municipality of Whistler

February 20, 2006


Council of Village of Pemberton

March 7, 2006

Council of District of Lillooet

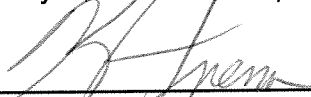
November 7, 2005

As evidenced by their acceptance of this Memorandum of Understanding, the Parties, by their authorized signatories, have executed this document on the dates set out below.



Mayor, District of Squamish

Mar. 27/06
Date



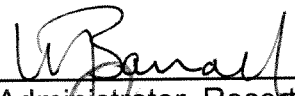
Administrator, District of Squamish

April 5, 2006
Date



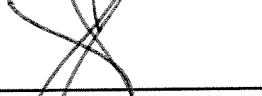
Mayor, Resort Municipality of Whistler

Apr. 24, 2006
Date



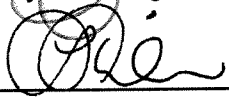
Administrator, Resort Municipality of Whistler

June 6, 2006
Date



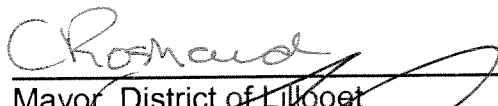
Mayor, Village of Pemberton

March 27/06
Date



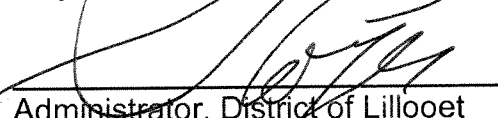
Administrator, Village of Pemberton

April 26, 2006
Date




Mayor, District of Lillooet

27 Mar 06
Date



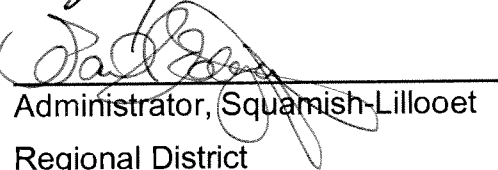
Administrator, District of Lillooet

05 April 06
Date



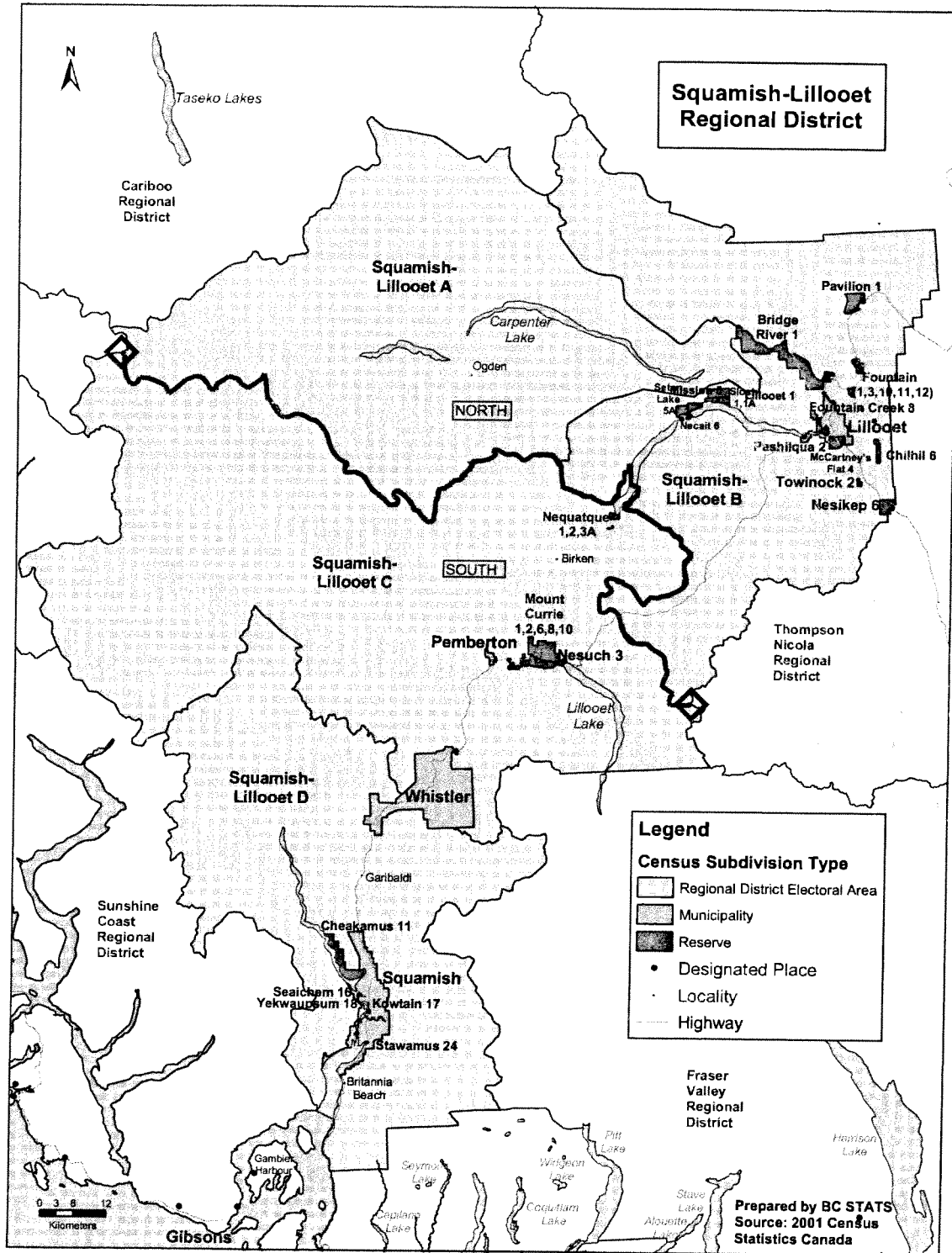
Chair, Squamish-Lillooet Regional District

03/27/06
Date



Administrator, Squamish-Lillooet
Regional District

March 27, 2006
Date



Principles of Smart Growth and sustainability
to guide the preparation of the Regional Growth Strategy

- Direct urban development towards existing communities (avoiding urban and rural sprawl);
- Build compact, mixed-use neighbourhoods;
- Create walkable communities;
- Promote a variety of low impact transportation options;
- Advocate a range of affordable housing options;
- Foster distinct, attractive, economically sustainable communities with a strong sense of place;
- Protect and promote responsible stewardship of green spaces and sensitive areas;
- Ensure the integrity of a productive agricultural and forestry land base;
- Endorse energy efficient infrastructure;
- Ensure early and ongoing public involvement that respects community values and visions;
- Cultivate a culture of cooperation, coordination and collaboration between local governments, provincial agencies, federal agencies, and First Nations.

Explanation of Terms

For the purposes of this MOU:

Community means an identifiable or distinct settlement of people, living and interacting with one another in a defined geographic area, who may share a common culture, values and norms and similar environmental conditions.

Settlement means an area of predominantly residential use at varying densities. These may be either **Urban** or **Non-urban**.

Urban means a closely built up settlement characterized by buildings, asphalt, concrete, and a systematic street pattern within an incorporated municipality. Urban areas include residential, commercial, industrial, transportation, communications, utilities, and mixed urban land uses. Undeveloped land completely surrounded by developed areas, such as cemeteries, golf courses, and urban parks is recognized within urban areas. The extent of urban areas is determined by the existence of a dense systematic street pattern and the relative concentration of buildings.

Non-urban includes any unincorporated or incorporated settlement area that is not urban, and includes small **Rural Communities**, **Serviced Residential** areas and **Rural Residential** areas.

Rural Communities means settlements that are closely built up, with a mix of land uses, community water and sewer systems, and a systematic street pattern. Rural Communities generally have a population of less than 1,000 people.

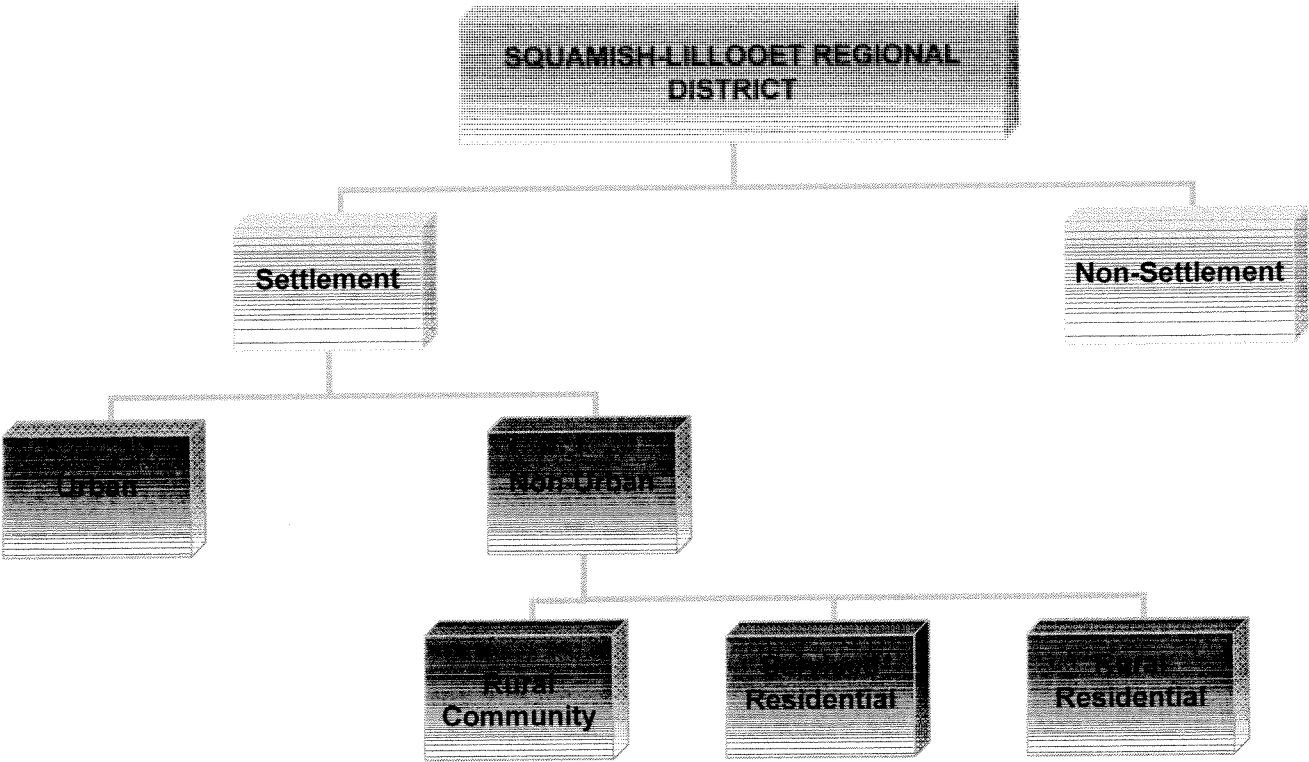
Serviced Residential means a settlement that contains primarily residential uses serviced by community water and/or sewer systems.

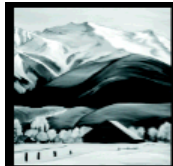
Rural Residential means a settlement that contains dispersed residential uses usually on small acreage parcels which are not serviced by community water or sewer services.

Non-settlement means an area predominantly used for agriculture, rangeland, forestry, outdoor recreation or resource extraction uses or areas of undisturbed natural environments. Non-settlement areas are characterized by some sparse settlement and localized, historic subdivisions and large areas of unsurveyed Crown land. Parcel areas are generally greater than 15 hectares (40 acres) in non-settlement areas.

Neighbourhood means a local, identifiable area within a settlement area, either **Urban** or **Non-urban**, which has some quality or character which distinguishes it from other areas.

Note: For the purposes of this MOU, political boundaries, such as municipal limits, are not used to define urban limits.





1. PURPOSE

Community Emergency Program Review – enclosed

2. OBJECTIVES

- To improve emergency preparedness by conducting a Table Top exercise to test the Village of Pemberton competencies in implementing the emergency plan.
- To conduct a Hazard, Risk and Vulnerability Analysis (HRVA) for the Village of Pemberton using the PEP Resilient Community Format.
- To involve the Squamish Lillooet Regional District (SLRD) Area C and Mount Currie Indian Band in planning, holding and evaluation of exercise.
- To use the results of the exercise to update the Village of Pemberton Emergency plan as required, to coordinate emergency plans with neighbouring SLRD Area C and Mount Currie's emergency plans, to identify gaps in resources and training.

3. EVALUATION

The Village of Pemberton will measure success through a process that will involve holding an "after event" briefing and post-exercise workshop to identify gaps in resources and training, and make plans to address shortfalls.

4. COSTS

Contract with Facilitator	\$5,000
• Plan, hold and evaluate Table Top Exercise	
Supplies and Printing	\$ 370
Public Relations and Media Advertising	\$ 400
Facility Rental	\$ 600
Meals and Refreshments	\$ 300
TOTAL:	<u>\$6,670</u>

5. FINAL REPORTING

Final Report provide by December 31, 2006

6. RESOLUTION OF COUNCIL

THAT Council approve the application to UBCM's 2006 Emergency Plan Program to develop and hold a Table Top exercise to exercise the Village of Pemberton's Emergency Plan.

June 6, 2006
Council Meeting No. 1159

7. CONTACT INFORMATION

Lori Pilon
Administrator
Village of Pemberton

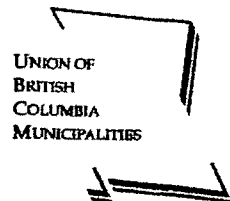
P.O. Box 100
7400 Prospect Street
Pemberton, B.C.
V0N 2L0

Telephone: 604-894-6135
Fax: 604-894-5708
Email: lpilon@pemberton.ca

Handwritten notes and signatures in the top right corner.

Local Government Program Services

...programs to address provincial-local government shared priorities



Administration provided by UBCM

Funding provided by: Province of B.C.



SENT VIA FAX

Nov. 1st, 2006

Ms. Lori Pilon
Chief Administrative Officer
Village of Pemberton
PO Box 100
Pemberton B.C. V0N 2L0

Fax: 604 894 5708

Dear Ms. Pilon:

**RE: COMMUNITY HEALTH PROMOTION FUND – ROUND 2
APPROVAL-IN-PRINCIPLE**

Thank you for submitting a Preliminary Project Proposal to UBCM for Round 2 of the *Community Health Promotion Fund*.

We are pleased to advise you that your initiative, *Feasibility Study for Drug and Alcohol Treatment in Pemberton Valley*, has been approved-in-principle. Your local government will receive \$ 35,000 (as requested in your Preliminary Project Proposal), if all requirements are met in your final proposal. We wish to remind you again that in order to receive funding, the proposal must demonstrate local government involvement. Please see attached UBCM member release sent to you on November 1st for more information on the approval process.

By November 28, 2006, we ask that you submit a full project proposal with the information listed in the attached guidelines. Please note that this information includes a resolution from your local government indicating commitment to supporting and participating in the project (if not already provided with the Preliminary Project Proposal).

If you have any questions, please do not hesitate to contact me by e-mail at amcneil@civicnet.bc.ca or by phone at 604.270.8226, ext.117.

Yours truly,

Alison McNeil
Senior Associate, Policy and Programs

Attachment

LGPS Secretariat
in Richmond:

Suite 60
10551 Shellbridge Way
Richmond BC V6X 2W9

Phone: 604.270.8226
Extension 117
Fax: 604.270.9116

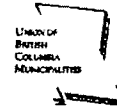
Website:

www.civicnet.bc.ca
under
Programs & Services
Local Government
Program Services

UBCM Community Health Promotion Fund 2006

PILOT PROJECTS

Full Proposal Writing Guidelines



ActNowBC

IMPORTANT: IN YOUR WRITTEN PROPOSAL, PLEASE PROVIDE ALL THE FOLLOWING INFORMATION AND MAIL THE ORIGINAL PLUS ONE COPY TO UBCM BY NOVEMBER 28, 2006.

A. APPLICANT INFORMATION

1. NAME OF LOCAL GOVERNMENT (MUNICIPALITY OR REGIONAL DISTRICT)
2. FULL MAILING ADDRESS
3. CONTACT PERSON AND THEIR (A) POSITION, (B) TELEPHONE, (C) FAX, (D) E-MAIL

B. PROJECT INFORMATION

4. PROJECT TITLE

5. WHY IS THIS PROJECT IMPORTANT?

Fully describe the health-related needs and the social, economic or environmental conditions in the community that your project addresses.

6. WHAT WILL THIS PROJECT ACCOMPLISH?

Identify the goal(s) of the project. Specifically, explain how it will:

- Build skills and abilities to address your community's health promotion needs
- Strengthen collaboration between your local government and collaborating partners
- Be innovative and/or a "best practice" in your community, region or the province
- Involve information sharing and networking

7. PROJECT PARTNERS

Describe nature of involvement and/or contribution of all collaborating partners, including you the local government. Note that local governments must have a role in the delivery of the project.

8. IMPLEMENTATION PLAN

List the specific tasks and deliverables which, when complete, will achieve the goal(s).

9. PROJECT START AND END DATES

10. PROMOTION AND PUBLICITY PLANS

11. EVALUATION AND SUSTAINABILITY

Upon completion of the project, how will you know if the goals and intended outcomes were achieved? What are your plans for tracking and measurement of results? Explain how the outcomes will have lasting benefits and be sustained over the longer term (e.g. links to a long range plan or strategy).

12. PROJECT BUDGET

Itemize all projected expenditures and revenues (including in-kind contributions).

13. RESOLUTION FROM COUNCIL OR REGIONAL DISTRICT BOARD

Indicating commitment to supporting and participating in project (if not already submitted with Expression of Interest). Required from lead local government only (applicant); not all local government involved.

14. SIGNATURE OF PRIMARY CONTACT AND CHIEF ADMINISTRATIVE OFFICER

Project Title:

Feasibility Study for Drug & Alcohol Treatment in Pemberton Valley

Introduction:

This proposal requests \$35,000 from the Community Health Promotion Fund to complete a study to explore the feasibility of developing a drug and alcohol treatment facility for the Pemberton Valley. Not having a drug and alcohol treatment facility for the Pemberton Valley has been identified as a major gap in services targeted at promoting healthy living and minimizing the negative impacts of this chronic disease on individuals, families and our community.

This initiative focuses on “E – Health and Community Planning”. The completion of a feasibility study for a drug and alcohol treatment facility is integrated community planning that will guide the development of services which currently do not exist for our citizens. This is a first and vital step in connecting the built environment with our preferred health outcomes.

This proposal is a collaborative initiative of the Village of Pemberton and the Mount Currie Indian Band.

Background:

The Pemberton Valley with the neighboring communities of Pemberton and Mount Currie is 160 km north of Vancouver. Pemberton is a fast growing municipality and Mount Currie is the fourth largest on-reserve community in the province. There are approximately 7,000 residents in the Valley. This project is a collaborative initiative that will be directed by a Steering Committee made up of residents of both Pemberton and Mount Currie and beyond.

Treatment for individuals and families facing addiction issues has long been considered a major shortcoming in health service in the Valley (*Final Report of the Pemberton / Mount Currie Drug and Alcohol Task Force, November 2004*). Currently, there is no appropriate local or regional treatment facility. For example:

- The RCMP detachment jail cell acts as a sobering centre.
- Residents who are going through detoxification from intensive drug and/or alcohol use must be transported to medical facilities outside of the Pemberton Valley.
- Anyone who wants to access a residential treatment facility must wait up to 3 months and travel far outside of the region.

This is the tragic reality for both aboriginal and non-aboriginal residents in the Pemberton Valley.

The feasibility study we are proposing will provide a cost-effective and culturally appropriate operational model for a facility in the Pemberton Valley considering the need for a sobering centre, a detoxification centre, and residential treatment program. It will identify capital, operating, and governance requirements of such a facility. Finally the study will assess potential funding sources for the project and key next steps that the Steering Committee and community must undertake.

Addressing the Proposal Guidelines:

How does the proposal build the skills and abilities needed to address our own health priorities?

The communities of Pemberton and Mount Currie have jointly identified the need for improved drug and alcohol treatment services. This was articulated in the *Final Report of the Pemberton / Mount Currie Drug and Alcohol Task Force in November 2004*. This recommendation was supported by the National Crime Prevention Centre which provided funding and support to the *Final Report* through the CCENDU/HEP Community Action Office. This proposal will enable our two communities to hire knowledgeable consultants that will work with our local Steering Committee to determine the feasibility of implementing a residential treatment facility in the Pemberton Valley. Knowledge of treatment models, operating and governance requirements is not currently available in our community. This proposal will build the capacity of the Steering Committee to bridge a significant gap in community addictions services.

How does the proposal strengthen the collaboration of local government, health authorities in protecting and promoting the health of our citizens?

This project will maintain and strengthen existing collaboration in promoting health of citizens in the Pemberton Valley. A Steering Committee with representation from community physicians, RCMP, Statlimx Tribal Police, Mount Currie Health Director, Village Council, and Mount Currie Indian Band Council is in place to oversee the delivery of this feasibility study. Representatives of Vancouver Coastal Health Authority, Indian and Inuit Health Branch, Sea-to-Sky Community Services and SLRD Area C will also be invited to participate in the oversight of this project. Collaboration will be strengthened through continued efforts to partner in meeting the needs of all local jurisdictions involved.

How does this proposal support best practice development, information sharing and networking with regard to health promotion?

This project supports best practice development, information sharing and networking by exploring and sharing what other similar communities are doing to provide this essential service to their communities, and to minimize the negative impacts of addictions on individuals, families and communities. Our findings will be a best-case study for similar small rural communities in BC. The process and partnerships will also provide a best-case study of collaborative work between aboriginal and non-aboriginal local governments.

Description of Project Activities:

- Steering Committee will make formal request to Vancouver Coastal Health Authority, Indian and Inuit Health Branch, Sea-to-Sky Community Services and SLRD Area C to join this project.
- Steering Committee will develop terms of reference for feasibility study.
- Steering Committee will identify, call for proposals and shortlist resource consultants with expertise in addictions treatment.
- Contract with consultant will be finalized.
- Consultant and Steering Committee will host community consultations with key stakeholders in both Mount Currie, Pemberton and with key funding agencies.
- Consultant will conduct research into treatment models, capital, operating and governance required to operate a treatment facility.
- The Final Report will be presented to the Steering Committee with a focus on strategic next steps to be implemented.

Links to Long Term Corporate Plans:

The communities of Pemberton and Mount Currie have jointly identified the need for improved drug and alcohol treatment services. This was outlined in the *Final Report of the Pemberton / Mount Currie Drug and Alcohol Task Force in November 2004*. The Final Report was officially adopted for implementation by both the Village of Pemberton and the Mount Currie Indian Band. It remains a strategic priority for both Councils. Although many recommendations are being implemented, this key recommendation has not moved forward due to the lack of knowledge of addiction treatment facilities.

Expected Outcomes:

Success of this project will be the delivery of a final report to the Steering Committee that outlines a treatment facility model that is appropriate for the Pemberton Valley in addition to the next key steps that must be taken by the leadership of the Village of Pemberton and Mount Currie Indian Band to advance this concept.

Preliminary Project Budget:

Project Consultant	\$30,000
Public Consultation	5,000
Steering Committee costs	In-kind

Conclusion:

A feasibility study on the delivery of drug and alcohol treatment options for the Pemberton Valley will assist the Village of Pemberton and Mount Currie Band to address a serious gap in current health services aimed at addressing drug and alcohol addiction in our communities. This proposal builds capacity within our communities, strengthens collaboration, and supports the development of best practices and information sharing.

Thank you for considering our proposal.

Village of Pemberton
COMMUNITY TO COMMUNITY FORUM PROPOSAL
2006

BACKGROUND

On November 5, 2002, a very successful Community to Community (C2C) Forum was held at the Ts'zil Learning Centre in Mt. Currie. The evening included a buffet dinner and was opened with statements from participants Chief Allen Stager, Lil'wat Nation, Pemberton Mayor Elinor Warner, Chief Darryl Peters, Douglas First Nation, Chief Bill Schneider, Samahquam First Nation, Whistler Mayor Hugh O'Reilly, and the Squamish-Lillooet Regional District. Discussion took place, of which the major theme was working collectively as a larger community in areas such as youth services, recreation, economic development and provision of infrastructure.

Several improvements in the relationship between the governments of the Lil'Wat Nation (Mount Currie) and Pemberton resulted from the first C2C forum. In 2003 a joint Pemberton/Mount Currie Drug and Alcohol Task Force was formed to increase health and safety by reducing the harm associated with drugs and alcohol. Out of this taskforce came the "Winds of Change" document with 13 recommendations and also marked a historic first time that leaders in Pemberton and Mount Currie maintained a working committee to address a significant and difficult public issue. In the fall of 2005, further grant monies were secured to move forward with the next phase of Winds of Change by implementing the recommendations made (see Healthy Communities Committee under "Progress").

Since the 2002 forum, our communities have worked together on a joint sewer and water agreement for which a \$100,000 grant was obtained. In addition, Mount Currie and the Village of Pemberton secured \$25,000 to form a sustainable youth council and host a Youth Forum which took place in the fall of 2005.

DATE OF LAST FORUM

On December 1, 2005, the most recent C2C Forum was held at the Xit'olacw Community School. The forum was designed as a public information session on recreational interests and ideas for the development of a joint Pemberton/Mount Currie recreational facility. The objective of the forum was to bring the communities together to understand each other's recreational interests and to build an effective relationship for working together toward meeting their common goals.

PROGRESS

Since the last C2C Forum, the Healthy Communities Committee has been formed with appointed members from both governments. The Committee's purpose is to promote positive and healthy lifestyle choices and further promote the Winds of Change initiative. A \$35,000 grant from the UBCM Community Health Promotion Fund has enabled the Committee to plan events such as:

- Active Living and Participation Celebration (slow pitch) - held June 18, 2006
- Elder's Luncheon - forthcoming
- A Health and Law Enforcement Focus Group - forthcoming
- Youth Contest - forthcoming

In addition to the Healthy Communities Committee, Mount Currie and Pemberton held a Joint Council meeting on June 6, 2006. At this meeting, a number of action items/ future agenda items were identified and prioritized. This list included the issue of economic development and recommended that the two communities jointly explore how to collaborate on promoting economic development in the region.

DESCRIPTION AND OBJECTIVES

As per the action item resulting from the June 6, 2006 Joint Council meeting, the Village of Pemberton along with the Lil'wat Nation (Mount Currie) propose to hold a two-part C2C forum with the objective of creating a joint *Economic Development Strategy* for Mount Currie-Pemberton. In the first session of the Forum, discussion will take place as to common goals, opportunities for joint action, and opportunities for future collaborations in relation to economic development in the Mount Currie-Pemberton area. From these initial discussions, the forum Facilitator will draft an *Economic Development Strategy*, to be presented and fine-tuned at the second session to be held approximately one month later.

PARTICIPANTS

Village of Pemberton
Lil'wat Nation (Mount Currie)

Invitees:
Squamish-Lillooet Regional District

Resources:
Pemberton Valley Chamber of Commerce

TENTATIVE DATE

We propose to hold two forums, the first in September and the second in October of 2006.

INTENDED OUTCOMES AND DELIVERABLES

September Forum:

Discussions to take place regarding new directions for economic development in Mount Currie-Pemberton, specifically:

- a. Partnering on promoting economic development;
- b. Education and training required to fill gaps in the workforce;
- c. 2010 brainstorming.

From these discussions, the Facilitator will draft an *Economic Development Strategy*.

October Forum: Presentation of draft *Economic Development Strategy*. Discussion of next steps in moving the Plan forward.

BUDGET

Cash Contributions

Facilitation Services, including compilation/editing of Economic Development Strategy	\$2000
Food and Refreshments (both forums)	1000
Advertising & Promotions	500
Audio/Visual Rental	400
Transportation for Elders	300

In-Kind Contributions

Venue rental (both forums)	500
Preparation of materials/forum packages	500
Master Plan Production and Printing	300
Contingency	150

TOTAL \$5650.00

Total Funding Requested from UBCM (50%): \$2825.00

COMMUNICATION PLANS

- Present the agenda and terms of reference for facilitator to municipal and band councils at regularly scheduled meetings, and the Economic Development Strategy document resulting from the forum likewise.
- Provide information on outcomes to local media for inclusion in newspapers.
- Post the final report to UBCM on the band and municipal web pages.